



MTHONJANENI MUNICIPALITY

**BUDGET
2009 / 2010**

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ANNEXURE - IDP Review 2009/2010 Report

MAYORAL SPEECH

2009/10 BUDGET

1. INTRODUCTION

In accordance with MFMA Circular No 41 & 45 which states that “Municipalities are expected to table credible and sustainable budgets, this budget should be outputs / outcome focused and supported by revenue related policies. In this regard I emphasize the need to ensure that revenue projections are realistic and achievable, allocations from other sources are consistent with the Division of Revenue Act, tariffs and rates are raised taking into account affordability levels of the community, the backlogs in infrastructure are being addressed and sufficient provision is made for maintenance of existing assets, and provision for working capital, operating costs are minimized.

This budget has also been prepared taking into cognisance the global economic crisis and the effect that it has had on the local community. The 6% capping placed on the increase of rates and tariffs has therefore been adhered to.

2. PERFORMANCE, ACHIEVEMENTS AND CHALLENGES

The municipality, over the past financial has had a lot of challenges associated with trying to improve the quality of life, of the people within the municipality. It goes without saying that the vision of the municipality has to a certain extent been fulfilled obviously within the available resources of the municipality.

From a financial control point of view it must be mentioned that an unqualified audit opinion was received for 2007/2008 financial year.

Very successful community consultative workshops were held during the IDP process as well as the budgetary process.

The completion of the various capital projects within 6 wards was achieved within the budgetary provision. MIG funding was also spent on the identified and approved projects. These include the upgrading of urban roads within Thubalethu and Melmoth.

The following projects were completed and are adding value to the lives of the communities in which they have been established:-

- the pedestrian sidewalk from Thubalethu to Melmoth
- the AIDS clinic in Thubalethu
- Amazule Creche
- Sizanani Pay Point
- Ndabazensangu Creche
- Dubeni Creche

The establishment of a regional shopping complex has been taken a step further with the acceptance of a development proposal for the building thereof.

The Disaster Management Plan has been approved and the finer details are now being worked out in order that the unit would be fully operational shortly.

The Greater Mthonjaneni bulk water reticulation project being implemented by Uthungulu District Municipality is way on track and will bring relief to many people without potable water.

The building control function is being adequately managed by the Building Inspector on a shared services basis with Uthungulu District Municipality. Environmental health service is also being provided on a shared service basis with Uthungulu District Municipality.

The Public Centres, co-funded by the Divine Life Society are nearing completion and will provide for training of community members in sewing and computer literacy.

3. ENSURING FINANCIAL SUSTAINABILITY

The rates base of this municipality is not sufficient enough to provide sustainable local government to all its inhabitants. It is therefore of critical importance that the Equitable Share, Municipal Infrastructure Grants and other Provincial and National Departments' grants are sustained on an annual basis.

However, financial sustainability does not only mean that the price of the service must include all the relevant cost elements, it also means that charges to be levied must also be collected.

It is therefore pleasing to report that the Council's Credit Control and Debt Collection Policy is implemented to ensure that outstanding monies are being collected through the various initiatives by the Finance Department.

4. THANKS AND WAY FORWARD

My appreciation goes out to my colleagues in Exco and Council for the support given to me since my appointment. Thanks also go out to the staff of this organisation who have ensured that targets are met and the administration and implementation is done.

A difficult year lies ahead in trying to fulfill the expectations of the community with the limited budget at our disposal, therefore it is important that the Council functions as a unit and supports the programmes being budgeted for.

It is therefore my privilege to present the 2009/10 budget for approval.

ALDERMAN W HARRIS
MAYOR

2 Budget Related Resolutions

Tabling resolutions is a requirement of the MFMA.

- 1 Council resolves that the annual budget of the municipality for the financial year 2009/10; and indicative for the two projected outer years 2010/11 and 2011/12 be approved as set-out in the following schedules:
 - 1.1 Operating revenue by source reflected in Schedule 1.
 - 1.2 Operating expenditure by vote reflected in Schedule 2.
 - 1.3 Capital expenditure by GFS classification reflected in Schedule 3.
 - 1.4 Capital funding by source reflected in Schedule 4.
- 2 Council resolves that rates, tariffs and charges reflected in Schedule 5 are approved for the budget year 2009/10.
- 3 Council notes the draft SDBIP tabled with the budget for subsequent approval by the Mayor. (Chapter 12: Department SDBIP)

3 Executive Summary

In accordance with Section 16 (2) of the Municipal Finance Management Act, No. 56 of 2003, the mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year.

MFMA Circular no. 41 and 45 states that Municipalities are expected to table credible and sustainable budgets. In that regard we emphasize that the revenue projections are realistic and achievable and that allocations from other services are consistent with the Division of Revenue Act.

Tariffs and rates are raised taking into account affordability levels of the community, the backlogs in infrastructure are being addressed and provision is made for the maintenance of existing assets. Provision for working capital and administrative overheads are managed.

Circular 48 issued on the 2/03/2009 provides a guide to all municipalities for the preparation of the 2009/10 budgets. The circular requires municipalities to take cognisance of the global economic crisis when preparing their budgets and emphasis is put on municipalities to understand the implications of this crisis in their respective economies.

The inflation forecast per National Treasury for 2009/10 is estimated at 5.4% (2010/11 at 5.1% and 2011/12 at 4.6%) This will determine our increases when determining our tariffs for the budget year.

Key Points:

In summary the following key points are highlighted in this budget:

- * Operational Revenue has increased by R9 873 175 broken up as follows:

Equitable Share:	R7 983 775
Rates:	R120 000
Electricity	R2 012 000
- * Operational Expenditure has increased by R6 330 652 broken up as follows:

Equitable Share:	R5 231 775
Electricity	R1 983 183
- * Capital Expenditure has increased by R3 421 600 broken up as follows:

MIG	R2 752 000
Town Estates	R457 000
Roads	R123 000
- * The total budgeted expenditure amounts to R49 534 152
the total budgeted income amounts to R47 620 075
- * The budgeted deficit is R1 781 650 as a result of the following:

Electricity	R1 776 883
Rate & General	R 137 194

*

Electricity Tariffs

The basic charges for commercial properties over 100amps has been done away with and replaced by a single KVA charge per consumer plus an energy charge.

*

Eskom

The increase in electricity tariffs by Eskom is budgeted at 34%
A new electrical tariff for large customers has been introduced.
The basic charge for commercial consumers has been replaced by a KVA demand charge and an energy charge.

*

The percentage increase in the budget amounts to 24.18% which is 17% more than the guidelines issued by National Treasury.
The reasons for the increase is:
Increase in Grants 24.15%
Increase in Elec purchases 34%

*

Policies

All financial related policies were considered by management in terms of Section 17 of the MFMA, and it is recommended that they not be revised.

*

Refuse Tariffs

The increase for refuse tariffs is set at 10%.

*

Tariff of Charges

All tariffs have been revised.

4 Budget Schedules (Operating & Capital)

Schedule 1 - Revenue by Source

Schedule 2 - Operating Expenditure by Vote

Schedule 3 - Capital Expenditure by Vote

Schedule 4 - Capital Funding by Source

Schedule 5 - Rates, Tariffs and Charges

BUDGET SUMMARY 2009/2010

		2008/2009	2009/2010	2010/2011	2011/2012
REVENUE BY SOURCE	PAGE NO				
Public Contributions (Rates)	10	3 380 000	3 500 000	3 900 000	4 100 000
National Government Grants & Subsidies (Rates & General)	11	16 012 000	26 141 000	28 834 000	29 410 000
National Government Grants & Subsidies (Waste Management)	13	500 000	530 000	0	0
National Government Grants & Subsidies (Electricity)	14	803 000	17 300	0	0
Provincial Government Grants & Subsidies	11	4 350 000	2 960 475	144 000	153 000
Interest (Rates & General)	10	1 000 000	1 000 000	800 000	600 000
Interest (Electricity)	14	500 000	500 000	400 000	400 000
Other Income	12	3 847 900	3 570 300	3 692 400	4 155 400
Trading Services (Waste Management)	13	844 000	879 000	954 500	1 030 000
Trading Services (Electricity)	14	6 510 000	8 522 000	8 740 000	9 840 000
TOTAL REVENUE		37 746 900	47 620 075	47 464 900	49 688 400
EXPENDITURE	PAGE NO	TOTAL	TOTAL	TOTAL	TOTAL
OPERATING EXPENDITURE BY VOTE		2008/2009	2009/2010	2010/2011	2011/2012
Executive and Council	15 - 16	3 418 300	3 626 547	4 098 200	4 613 000
Finance and Administration	17	6 096 000	9 028 395	4 788 000	5 416 000
Community and Social Services	18 - 19	5 451 000	2 905 652	3 211 500	3 549 000
Public Safety	21	340 000	360 000	400 000	450 000
Health	22	929 000	893 000	0	0
Protection Services	23	2 297 500	2 522 035	2 837 000	3 124 000
Technical Services	20 & 24	5 565 700	9 001 255	10 028 000	11 135 000
Waste Management	25	1 321 000	1 469 085	1 639 000	1 859 000
Electricity Services	26	7 873 000	9 816 183	10 603 500	11 949 000
TOTAL OPERATING EXPENDITURE		33 291 500	39 622 152	37 605 200	42 095 000
CAPITAL EXPENDITURE BY VOTE	PAGE NO	TOTAL	TOTAL	TOTAL	TOTAL
		2008/2009	2009/2010	2010/2011	2011/2012
Executive and Council	16	0	26 000	20 000	20 000
Finance and Administration	17	25 000	41 000	25 000	25 000
Community and Social Services	18 - 19	32 400	55 000	35 000	35 000
Public Safety	21	0	0	0	0
Health	22	0	0	0	0
Protection Services	23	50 000	50 000	60 000	70 000
Technical Services	20 & 24	5 408 000	8 740 000	10 000 000	9 020 000
Waste Management	25	0	0	0	0
Electricity Services	26	975 000	1 000 000	1 000 000	1 200 000
TOTAL CAPITAL EXPENDITURE		6 490 400	9 912 000	11 140 000	10 370 000
UNAPPROPRIATED SURPLUS		-2 035 000	-1 914 077	-1 280 300	-2 776 600
TOTAL EXPENDITURE		39 781 900	49 534 152	48 745 200	52 465 000

Fund 10 Rates & General Services

Dep A5 Income & Expenditure

10	Public Contributions	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5010	Assessment Rates	3 380 000	3 500 000	3 900 000	4 100 000
	Assessment Rates	3 380 000	3 500 000	3 900 000	4 100 000

Fund 10 Rates & General Services

Dep A5 Income & Expenditure

10	Interest on Investments	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5130	Interest on Investments	1 000 000	1 000 000	800 000	600 000

Fund 10 Rates & General Services

Dep A5 Income & Expenditure

10	National Grants	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5401	Equit/ Indigent Support	200 000	50 000	0	0
5461	Equit Share TRF Uthungulu	0	0	0	
5462	L/Govt. Finance Management Grant	500 000	1 585 000	1 000 000	1 250 000
5468	Equitable Share - Grants-in-aid	110 000	60 000	0	0
5469	Equitable Share - LED Projects	2 704 000	2 700 000	0	0
5471	Grant Mun Systems Imp Programme	735 000	2 676 000	750 000	790 000
5090	Equitable Share Roads & Sidewalks - IDP	550 000	850 000	0	0
5092	Grant Infrastructure	5 345 000	8 097 000	9 400 000	8 070 000
5400	Equitable Share Capacity Building	4 228 000	8 263 000	17 684 000	19 300 000
5400	Equitable Share Fire Building	340 000	360 000	0	0
5400	Equitable Share Mayor & Councillors	1 300 000	1 500 000	0	0
	National Grants	16 012 000	26 141 000	28 834 000	29 410 000

Fund 10 Rates & General Services

Dep A5 Income & Expenditure

10	Provincial Grants	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5463	Grants LUMS	0	71 000	0	0
5464	Grants PMS	0	0	0	0
5465	Grants MDPCB	0	146 000	0	0
5472	Municipal Dev. Infrastructure	0	375 000	0	0
5473	Valuation Roll	121 000	444 000	144 000	153 000
5474	Municipal Finance Management	0	0	0	0
5475	Tourism	0	22 000	0	0
5476	Provincial Management Assist. Prog.	300 000	665 000	0	0
5477	Unspent Grants/Library	3 000 000	65 000	0	0
5478	Project Consolidate: Internal Control	0	141 000	0	0
5479	Project Consolidate: Organisational Struc.	0	0	0	0
5480	Project Consolidate: Public Participation	0	0	0	0
5482	Housing Plan	0	3 258	0	0
5485	Infrastructure Investment	0	26 217	0	0
5486	Aloe Production	0	109 000	0	0
5410	Public Health	929 000	893 000	0	0
	Provincial Grants	4 350 000	2 960 475	144 000	153 000

Fund 10 Rates & General Services

Dep A1 Income & Expenditure

10	Other Income	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5015	Administration Fees	570 000	775 000	700 000	800 000
5030	Building Plan Fees	5 000	5 000	5 000	5 000
5230	Photocopying	5 000	5 000	6 000	6 000
5240	Rates Clearance Cert.	2 000	2 000	2 000	2 000
5300	Rezoning	300	200	300	300
5390	Subdivisions	400	400	400	400
5430	Sundry Income	30 000	30 000	30 000	30 000
5460	Valuation Certificates	200	200	200	200
5250	Rates Collections	100 000	100 000	120 000	150 000
5260	Rates Penalties	250 000	300 000	250 000	250 000
	Administration	962 900	1 217 800	1 113 900	1 243 900

10	Other Income	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5200	Licences	2 000 000	1 500 000	1 700 000	2 000 000
5280	Registration	100 000	150 000	150 000	150 000
5310	Road Worthness	64 000	65 000	66 000	68 000
5450	Traffic Fines	170 000	100 000	100 000	100 000
	Protection Services	2 334 000	1 815 000	2 016 000	2 318 000

Fund 10 Community & Social Services

Dep B1 Income & Expenditure

30	Other Income	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5050	Bus Rank	15 000	15 000	15 000	15 000
5060	Commonage	34 000	40 000	34 000	34 000
5110	Hire of Hall	40 000	45 000	50 000	55 000
5120	Hoardings	50 000	50 000	50 000	50 000
5180	Lease of Town Lands	200 000	200 000	210 000	230 000
5380	Staff Housing	120 000	120 000	120 000	120 000
5420	Sundries	20 000	10 000	20 000	20 000
5440	Swimming Pool	8 000	5 000	6 000	7 000
5040	Burial Fees	60 000	50 000	55 000	60 000
5190	Library Fines	4 000	2 500	2 500	2 500
	Town Estates (Community & Social Serv.)	551 000	537 500	562 500	593 500

TOTAL OTHER INCOME

3 847 900	3 570 300	3 692 400	4 155 400
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Fund 10 Rates & General Services

Dep D1 Income & Expenditure

10	Waste Management	2008/2009	2009/2010	2010/2011	2011/2012
10	National Government Grants & Subsidies				
	Income				
5400	Equitable Share	500 000	530 000	0	0
	Income				
5100	Garden Refuse Removal	4 000	4 000	4 500	5 000
5210	Lot Clearing	100 000	65 000	70 000	75 000
5270	Refuse Removal Fees	740 000	810 000	880 000	950 000
		844 000	879 000	954 500	1 030 000
	Town Estates	1 344 000	1 409 000	954 500	1 030 000

Fund 30 Electricity Services

Dep D5 Income & Expenditure

10	Administration	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5130	Interest on Investments	500 000	500 000	400 000	400 000
		500 000	500 000	400 000	400 000

Fund 30 Electricity Services

Dep D5 Income & Expenditure

20	Distribution	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5020	Availability Charge	40 000	35 000	40 000	40 000
5070	Connection Fees	30 000	50 000	50 000	50 000
5320	Sale of Electricity	5 570 000	7 295 000	7 500 000	8 500 000
5330	Sale of Electricity - Prepaid	870 000	1 142 000	1 150 000	1 250 000
		6 510 000	8 522 000	8 740 000	9 840 000

Fund 30 Electricity Services

Dep D5 Income & Expenditure

20	National Grants	2008/2009	2009/2010	2010/2011	2011/2012
	Income				
5400	Equitable Share	803 000	0	0	0
5484	R.E.D.S.	0	17 300	0	0
5400	Equitable Share	0	0	0	0
		803 000	17 300	0	0

TOTAL INCOME ELECTRICITY

7 813 000	9 039 300	9 140 000	10 240 000
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Executive and Council

Fund 10 Rates & General Services

Dep A1 Income & Expenditure

10	Mayor and Councillors	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	0	0	0	0
6020	Allowances	0	0	0	0
6030	Pension Fund Contribut.	0	0	0	0
6040	Medical Aid	0	0	0	0
6060	Unemployment Insurance	0	0	0	0
		0	0	0	0
	Mayor and Councillors Allowances				
6194	Councillors allowances	1 316 260	1 433 980	2 700 000	3 000 000
6195	Council. Travelling	615 390	683 022	0	0
6196	Council Medical Aid	38 016	38 016	0	0
6200	Council Pension Fund	165 634	212 306	0	0
		2 135 300	2 367 324	2 700 000	3 000 000
	General Expenses				
6120	Entertainment	20 000	20 000	22 000	25 000
6201	Councillor Train & Travel	45 000	50 000	50 000	55 000
6270	Insurance	6 000	7 000	6 200	7 000
6430	Sundries	50 000	50 000	50 000	50 000
6467	Security	132 000	0	0	0
6330	Printing and Stationery	10 000	12 000	10 000	10 000
6410	Stores and Materials	8 000	8 000	8 000	9 000
	General Expenses	271 000	147 000	146 200	156 000
	Repairs & Maintenance				
6520	Computers & Equipment	8 000	10 000	10 000	10 000
	Contributions to office outlay				
6720	Office Equipment	0	0	0	0
	Mayor & Councillors	2 414 300	2 524 324	2 856 200	3 166 000

Executive and Council

Fund 10 Rates & General Services

Dep A1 Income & Expenditure

20	Municipal Managers Office	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	695 700	778 876	920 000	1 100 000
6020	Allowances	10 000	11 000	0	0
6030	Pension Fund Contribut.	21 900	27 496	0	0
6040	Medical Aid	14 800	14 256	0	0
6060	Unemployment Insurance	2 600	2 595	0	0
	Salaries wages and Allowances	745 000	834 223	920 000	1 100 000
	General Expenses				
6120	Advertising & Entertainment	50 000	60 000	80 000	90 000
6160	Conference/Travelling	45 000	50 000	48 000	50 000
6280	Legal Fees	15 000	10 000	20 000	25 000
6320	Postage and Telephone	0	0	0	0
6330	Printing & Stationery	20 000	10 000	22 000	24 000
6410	Stores and Materials	9 000	8 000	12 000	13 000
6420	Subscriptions	90 000	100 000	105 000	110 000
6442	Training	0	0	0	0
	General Expenses	229 000	238 000	287 000	312 000
	Repairs & Maintenance				
6520	Computers	20 000	20 000	20 000	20 000
	Contributions To Provision				
6810	Leave	10 000	10 000	15 000	15 000
	Contributions to office outlay				
6720	Office Equipment	0	26 000	20 000	20 000
	Municipal Managers Office	1 004 000	1 128 223	1 262 000	1 467 000

**TOTAL EXECUTIVE AND COUNCIL
OPERATING
CAPITAL**

3 418 300	3 652 547	4 118 200	4 633 000
3 418 300	3 626 547	4 098 200	4 613 000
0	26 000	20 000	20 000

Executive and Council

Fund 10 Rates & General Services

Dep A5 Income & Expenditure

10	Financial & Administration Services	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	1 099 000	1 266 128	1 600 000	1 800 000
6020	Allowances	21 000	23 000	0	0
6030	Pension Fund Contribut.	77 900	118 173	0	0
6040	Medical Aid	65 600	70 053	0	0
6060	Unemployment Insurance	6 500	7 566	0	0
		1 270 000	1 484 920	1 600 000	1 800 000
	General Expenses				
6130	Bank Charges	60 000	45 000	50 000	65 000
6160	Conference/Travelling	20 000	25 000	25 000	28 000
6265	Tourism	0	22 000	0	0
6270	Insurance	100 000	105 000	110 000	120 000
6280	Legal Fees	40 000	40 000	44 000	50 000
6320	Postage and Telephone	0	0	0	0
6330	Printing and Stationery	40 000	50 000	42 000	45 000
6360	Rebate Rates Pensioners	20 000	15 000	25 000	30 000
6467	Security	0	125 000	145 000	165 000
6410	Stores and Materials	25 000	30 000	28 000	30 000
6430	Sundries	230 000	250 000	230 000	230 000
6450	Valuation Roll	121 000	444 000	144 000	153 000
6451	Audit	200 000	250 000	300 000	350 000
6454	Grant - Finance Management / Nat.T.	500 000	1 585 000	1 000 000	1 250 000
6456	Indigent Support	200 000	50 000	65 000	75 000
6457	Municipal Dev.Infrastructure	0	375 000	0	0
6310	Library	0	65 000	0	0
6561	Municipal systems Improvement	735 000	2 676 000	750 000	790 000
6415	Spatial (Lums) Planning	0	71 000	0	0
6563	Municipal Performance Management	0	0	0	0
6305	Municipal Dev.Capacity Building	0	146 000	0	0
6463	Housing Plan	0	3 258	0	0
6560	Prov. Management Assistance Prog.	300 000	665 000	0	0
6567	Grant Expenditure - Unspent monies	1 765 000	0	0	0
6568	Proj. Consolidate: Internal Control	0	141 000	0	0
6466	Infrastructure Investment	0	26 217	0	0
6468	Aloe Production	0	109 000	0	0
		4 356 000	7 313 475	2 958 000	3 381 000
	Contributions to office outlay				
6720	Equipment	25 000	41 000	25 000	25 000
6453	Equit Share Uthungulu Sewerage	0	0	0	0
		25 000	41 000	25 000	25 000
	General Expenses				
	Repairs & Maintenance				
6520	Computers & Equipment	70 000	80 000	70 000	70 000
		70 000	80 000	70 000	70 000
	Provisions and Reserves				
6810	Leave	300 000	50 000	60 000	65 000
6820	Bad Debt	100 000	100 000	100 000	100 000
		400 000	150 000	160 000	165 000
	Financial Services	6 121 000	9 069 395	4 813 000	5 441 000
	OPERATING	6 096 000	9 028 395	4 788 000	5 416 000
	CAPITAL	25 000	41 000	25 000	25 000

Executive and Council

Fund 10 Rates & General Services

Dep B1 Income & Expenditure

10	Community & Social services	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	1 314 700	1 421 550	1 800 000	2 000 000
6020	Allowances	28 000	28 000	0	0
6030	Pension Fund Contrib.	131 200	126 065	0	0
6040	Medical Aid	47 700	17 250	0	0
6060	Unemployment Insurance	8 400	8 475	0	0
	Salaries wages and Allowances	1 530 000	1 601 340	1 800 000	2 000 000
	General Expenses				
6160	Conference/Travelling	20 000	25 000	22 000	24 000
6240	Fuel	30 000	50 000	30 000	35 000
6320	Postage and Telephone	300 000	320 000	400 000	450 000
6330	Printing and Stationery	30 000	35 000	30 000	30 000
6410	Stores and Materials	24 000	20 000	24 000	25 000
6430	Sundries	0	20 000	40 000	40 000
6443	Tourisim	20 000	45 000	50 000	55 000
6444	Youth Activities/Other Programs	115 000	150 000	120 000	130 000
6409	Ward Committees	60 000	0	0	0
6462	Staff Wellness	40 000	40 000	35 000	35 000
6202	Cultural Sports / Activities	125 000	165 000	135 000	145 000
6250	Grants in Aid	60 000	60 000	90 000	100 000
6411	Ward Projects	2 704 000	0	0	0
		3 528 000	930 000	976 000	1 069 000
	Repairs & Maintenance				
6520	Computers	30 000	20 000	25 000	30 000
6570	Vehicles	30 000	30 000	30 000	30 000
	Repairs & Maintenance	60 000	50 000	55 000	60 000
	Contributions To Provision				
6810	Leave	40 000	20 000	40 000	45 000
	Contributions to capital Outlay				
6725	Furniture	0	20 000	0	0
6710	Vehicle	0	0	0	0
6720	Equipment	20 000	20 000	20 000	20 000
		20 000	40 000	20 000	20 000
	Corporate and community services	5 178 000	2 641 340	2 891 000	3 194 000

Executive and Council

Fund 10 Rates & General Services

Dep B1 Income & Expenditure

20	Library	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	149 800	159 690	250 000	280 000
6020	Allowances	2 000	2 000	0	0
6030	Pension Fund Contribut.	26 600	31 962	0	0
6040	Medical Aid	20 200	28 186	0	0
6060	Unemployment Insurance	1 400	1 474	0	0
	Salaries Wages and Allowances	200 000	223 312	250 000	280 000
	General Expenses				
6150	Computer	24 000	20 000	26 000	27 000
6160	Conference/Travelling	5 000	8 000	5 000	5 000
6270	Insurance	8 000	3 000	8 500	9 000
6320	Postage & Telephone	0	0	0	0
6330	Printing & Stationery	8 000	10 000	8 000	9 000
6430	Sundries	28 000	20 000	28 000	30 000
	General Expenses	73 000	61 000	75 500	80 000
	Repairs & Maintenance				
6540	Equipment	15 000	15 000	10 000	10 000
6510	Building	5 000	5 000	5 000	5 000
		20 000	20 000	15 000	15 000
	Contribution to Capital Outlay				
6720	Equipment	12 400	15 000	15 000	15 000
	Library	305 400	319 312	355 500	390 000
TOTAL COMMUNITY & SOCIAL SERVICES		5 483 400	2 960 652	3 246 500	3 584 000
OPERATING		5 451 000	2 905 652	3 211 500	3 549 000
CAPITAL		32 400	55 000	35 000	35 000

Executive and Council

Fund 10 Rates & General Services

Dep B1 Income & Expenditure

30	Town Estates	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	1 973 900	2 027 642	2 500 000	2 800 000
6030	Pension Fund Contribut.	184 200	240 206	0	0
6040	Medical Aid	39 500	42 445	0	0
6060	Unemployment Insurance	16 400	16 962	0	0
6020	Allowances	0	0	0	0
	Salaries Wages and Allowances	2 214 000	2 327 255	2 500 000	2 800 000
	General Expenses				
6140	Chemicals	101 000	143 000	150 000	180 000
6220	Electricity	160 000	170 000	200 000	230 000
6270	Insurance	60 000	70 000	65 000	68 000
6340	Protective Clothing	30 000	41 000	32 000	35 000
6440	Transport	180 000	200 000	260 000	280 000
6441	Workmen's Compensation	40 000	40 000	45 000	50 000
6410	Stores & materials	15 000	10 000	16 000	20 000
6160	Conference & Travelling	30 000	30 000	30 000	30 000
6330	Printing & Stationary	30 000	40 000	40 000	42 000
6120	Advertising & Entertainment	6 000	6 000	8 000	10 000
6411	Ward Projects	0	2 700 000	3 300 000	3 600 000
6431	Depreciation	1 400 000	1 600 000	1 800 000	2 000 000
	General Expenses	2 052 000	5 050 000	5 946 000	6 545 000
	Repairs & Maintenance				
6510	Buildings	433 000	545 000	400 000	450 000
6530	Contract Labour	198 000	223 000	250 000	300 000
6540	Equipment	85 000	67 000	50 000	55 000
6560	Rural Grass Cutting	0	50 000	50 000	50 000
6570	Vehicles	150 000	155 000	150 000	160 000
	Repairs & Maintenance	866 000	1 040 000	900 000	1 015 000
	Capital Charges				
	Contributions to Capital Outlay				
6710	Vehicles	0	300 000	0	250 000
6720	Equipment	63 000	220 000	150 000	200 000
6731	Building	0	0	0	0
	Contribution to capital outlay	63 000	520 000	150 000	450 000
	Town Estates	5 195 000	8 937 255	9 496 000	10 810 000
	OPERATING	5 132 000	8 417 255	9 346 000	10 360 000
	CAPITAL	63 000	520 000	150 000	450 000

MIG PROJECTS PRIORITY LIST 2009/2010

1. Fencing Landfill Site	R 939 000
2. Pedestrian Walkway - Melmoth to Thubalethu	R 2 160 000
3. Urban Roads Phase 2	R 4 998 000
TOTAL	<u>R 8 097 000</u>

Available Budget	MIG	R 8 097 000
	Municipal Budget	R 0
TOTAL		<u>R 8 097 000</u>

Public Safety

Fund 10 Rates & General Services

Dep B5 Income & Expenditure

10	Fire & Disaster Management	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	General Expenses				
6170	Contract Labour	0	0	0	0
6410	Stores Material	0	0	0	0
6430	Sundries	0	0	0	0
6440	Transport	0	0	0	0
6412	Shared Services - Uthungulu	300 000	313 000	345 000	380 000
		300 000	313 000	345 000	380 000
	Repairs Maintenance				
6540	Equipment	0	0	0	0
6570	Vehicles	0	0	0	0
	Repairs & Maintenace	0	0	0	0
	General Expenses				
6203	Disaster Management	40 000	47 000	55 000	70 000
	Public Safety	340 000	360 000	400 000	450 000
	OPERATING	340 000	360 000	400 000	450 000
	CAPITAL	0	0	0	0

Health

Fund 10 Rates & General Services

Dep C1 Income & Expenditure

10	Public Health	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	690 200	654 500	0	0
6030	Pension Contributions	56 000	57 000	0	0
6040	Medical Aid	21 000	48 500	0	0
6050	Uniforms	11 000	7 200	0	0
6060	Unemployment Insurance	5 800	6 300	0	0
	Salaries Wages and Allowances	784 000	773 500	0	0
	General Expenses				
6110	Administration Charges	20 000	25 000	0	0
6160	Conference/Travelling	12 000	5 000	0	0
6220	Electricity	8 000	10 000	0	0
6230	Environmental Health Inspections	28 000	0	0	0
6270	Insurance	14 000	15 000	0	0
6320	Postage and Telephone	0	20 000	0	0
6330	Printing and Stationery	5 000	5 500	0	0
6410	Stores and Materials	22 000	15 000	0	0
6430	Sundries	8 000	5 000	0	0
6460	Water	8 000	9 000	0	0
6442	Training	3 000	0	0	0
	General Expenses	128 000	109 500	0	0
	Repairs & Maintenance				
6510	Buildings	10 000	5 000	0	0
6540	Equipment	7 000	5 000	0	0
	Repairs & Maintenance	17 000	10 000	0	0
	Contributions to Capital Outlay				
6720	Other	0	0	0	0
	Public Health	929 000	893 000	0	0
	OPERATING	929 000	893 000	0	0
	CAPITAL	0	0	0	0

Road Transport

Fund 10 Rates & General Services

Dep C5 Income & Expenditure

10	Protection Services	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	1 259 000	1 419 941	2 000 000	2 200 000
6020	Allowances	39 000	18 000	0	0
6030	Pension Fund Contribut.	181 600	242 073	0	0
6040	Medical Aid	70 500	88 488	0	0
6060	Unemployment Insurance	9 900	11 533	0	0
	Salaries Wages and Allowances	1 560 000	1 780 035	2 000 000	2 200 000
	General Expenses				
6110	Administration Charges	150 000	180 000	200 000	230 000
6160	Conference/Travelling	200 000	200 000	250 000	270 000
6220	Electricity	10 000	30 000	41 000	55 000
6240	Fuel	25 000	20 000	25 000	25 000
6260	Inspection Fees	5 000	5 500	5 000	5 000
6270	Insurance	40 000	50 000	42 000	44 000
6320	Postage and Telephone	0	0	0	0
6330	Printing and Stationery	65 000	71 500	70 000	75 000
6340	Protective Clothing	90 000	50 000	55 000	60 000
6430	Sundries	50 000	55 000	52 000	55 000
6460	Water	8 500	0	0	0
6442	Training	0	0	0	0
	General Expenses	643 500	662 000	740 000	819 000
	Repairs & Maintenance				
6510	Buildings	25 000	20 000	25 000	30 000
6540	Equipment	45 000	40 000	47 000	50 000
6570	Vehicles	24 000	20 000	25 000	25 000
	Repairs & Maintenance	94 000	80 000	97 000	105 000
	Contribution to Capital outlay				
6725	Furniture	0	0	0	0
6720	Equipment	50 000	50 000	60 000	70 000
		50 000	50 000	60 000	70 000
	Protection Services	2 347 500	2 572 035	2 897 000	3 194 000
	OPERATING	2 297 500	2 522 035	2 837 000	3 124 000
	CAPITAL	50 000	50 000	60 000	70 000

Road Transport

Fund 10 Rates & General Services

Dep C5 Income & Expenditure

20	Roads and Sidewalks	2008/2009	2009/2010	2010/2011	2011/2012
	General Expenses				
6170	Contract Labour	198 000	208 000	250 000	300 000
6340	Protective Clothing	25 000	8 500	12 000	15 000
6440	Transport	0	0	0	0
6442	Training	0	0	0	0
		223 000	216 500	262 000	315 000
	Repairs & Maintenance				
6570	Vehicles	55 000	70 000	75 000	80 000
6540	Equipment	5 700	10 500	15 000	20 000
6550	Roads and Sidewalks	150 000	287 000	330 000	360 000
		210 700	367 500	420 000	460 000
	Capital				
6720	Equipm,ent	0	0	200 000	250 000
6732	Roads	0	123 000	250 000	250 000
6733	MIG Projects	5 345 000	8 097 000	9 400 000	8 070 000
		5 345 000	8 220 000	9 850 000	8 570 000

5 778 700	8 804 000	10 532 000	9 345 000
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**OPERATING
CAPITAL**

433 700	584 000	682 000	775 000
5 345 000	8 220 000	9 850 000	8 570 000

Fund 10 Rates & General Services

Dep D1 Income & Expenditure

10	Refuse Removal	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	Salaries Wages and Allowances				
6010	Salaries	474 800	510 272	610 000	660 000
6030	Pension Fund Contribut.	36 400	39 597	0	0
6040	Medical Aid	0	0	0	0
6060	Unemployment Insurance	3 800	4 061	0	0
	Salaries Wages and Allowances	515 000	553 930	610 000	660 000
	General Expenses				
6170	Contract Labour	198 000	207 155	250 000	300 000
6240	Fuel	60 000	63 000	65 000	75 000
6270	Insurance	25 000	27 000	26 000	28 000
6330	Printing and Stationery	5 000	5 000	7 000	8 000
6340	Protective Clothing	22 000	9 000	25 000	28 000
6370	Refuse Bags	207 000	270 000	300 000	350 000
6430	Sundries (Refuse Bins)	15 000	15 000	16 000	20 000
6442	Training	0	0	0	0
	General Expenses	532 000	596 155	689 000	809 000
	Repairs & Maintenance				
6561	Refuse Site	150 000	210 000	220 000	250 000
6570	Vehicles	85 000	109 000	120 000	140 000
	equipment	39 000	0	0	0
	Contributions to Capital Outlay				
6710	Skips and bins	0	0	0	0
	Refuse Removal	1 321 000	1 469 085	1 639 000	1 859 000
	OPERATING	1 321 000	1 469 085	1 639 000	1 859 000
	CAPITAL	0	0	0	0

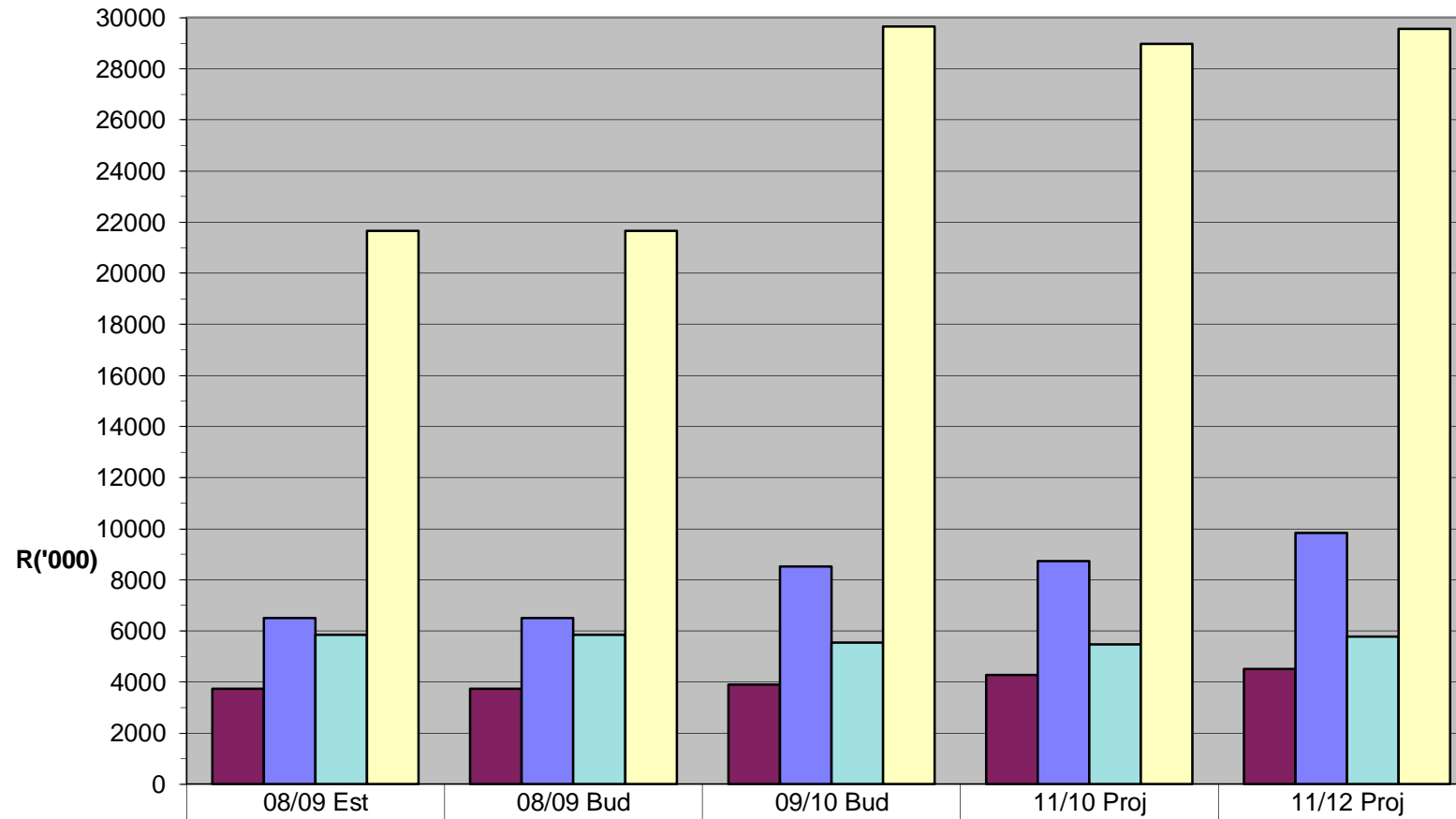
Fund 30 Electricity Services

Dep D5 Income & Expenditure

10	Electricity Administration	2008/2009	2009/2010	2010/2011	2011/2012
	Expenditure				
	General Expenses				
6110	Administration Charges	400 000	570 000	480 000	520 000
6120	Advertising & Entertainm	2 000	2 000	3 000	4 000
6160	Conferenec/Travelling	2 000	2 000	5 000	6 000
6220	Electricity ESKOM	5 130 000	6 875 000	7 100 000	8 000 000
6320	Postage & Telephone	55 000	60 000	70 000	90 000
6330	Printing & Stationery	20 000	20 000	30 000	35 000
6380	District Council Levies	0	0	0	0
6420	Subscriptions	2 000	2 000	2 500	3 000
6441	Workmen's Compensation	25 000	25 000	27 000	30 000
6451	Audit	150 000	200 000	225 000	260 000
6241	Free Basic Electricity	200 000	100 000	120 000	135 000
6340	Protective Clothing	20 000	16 000	22 000	25 000
6442	Training	0	0	0	0
6431	Depreciation	300 000	500 000	550 000	600 000
	Electricity Administration	6 306 000	8 372 000	8 634 500	9 708 000
20	Distribution				
	Expenditure				
	Salaries Wages & Allowances				
6010	Salaries	769 100	839 666	1 200 000	1 350 000
6030	Pension Fund Contribut.	61 700	41 778	0	0
6040	Medical Aid	63 200	33 748	0	0
6060	Unemployment Insurance	6 000	6 691	0	0
	Salaries Wages and Allowances	900 000	921 883	1 200 000	1 350 000
	General Expenses				
6240	Fuel	19 000	22 000	22 000	25 000
6270	Insurance	30 000	33 000	32 000	35 000
6465	R.E.D.S.	0	17 300	0	0
6410	Stores and Materials	13 000	15 000	15 000	16 000
	General Expenses	62 000	87 300	69 000	76 000
	Repairs & Maintenance				
6520	Computers	20 000	15 000	25 000	30 000
6540	Equipment	420 000	250 000	500 000	600 000
6570	Vehicles	65 000	70 000	70 000	75 000
	Repairs & Maintenance	505 000	335 000	595 000	705 000
	Capital Charges				
	Contributions to Capital Outlay				
6720	Equipment	975 000	1 000 000	1 000 000	1 200 000
	Contributions to Provisions				
6810	Leave	50 000	50 000	50 000	50 000
6820	Bad Debts	50 000	50 000	55 000	60 000
		100 000	100 000	105 000	110 000
	Electricity Expenditure	8 848 000	10 816 183	11 603 500	13 149 000
	OPERATING	7 873 000	9 816 183	10 603 500	11 949 000
	CAPITAL	975 000	1 000 000	1 000 000	1 200 000

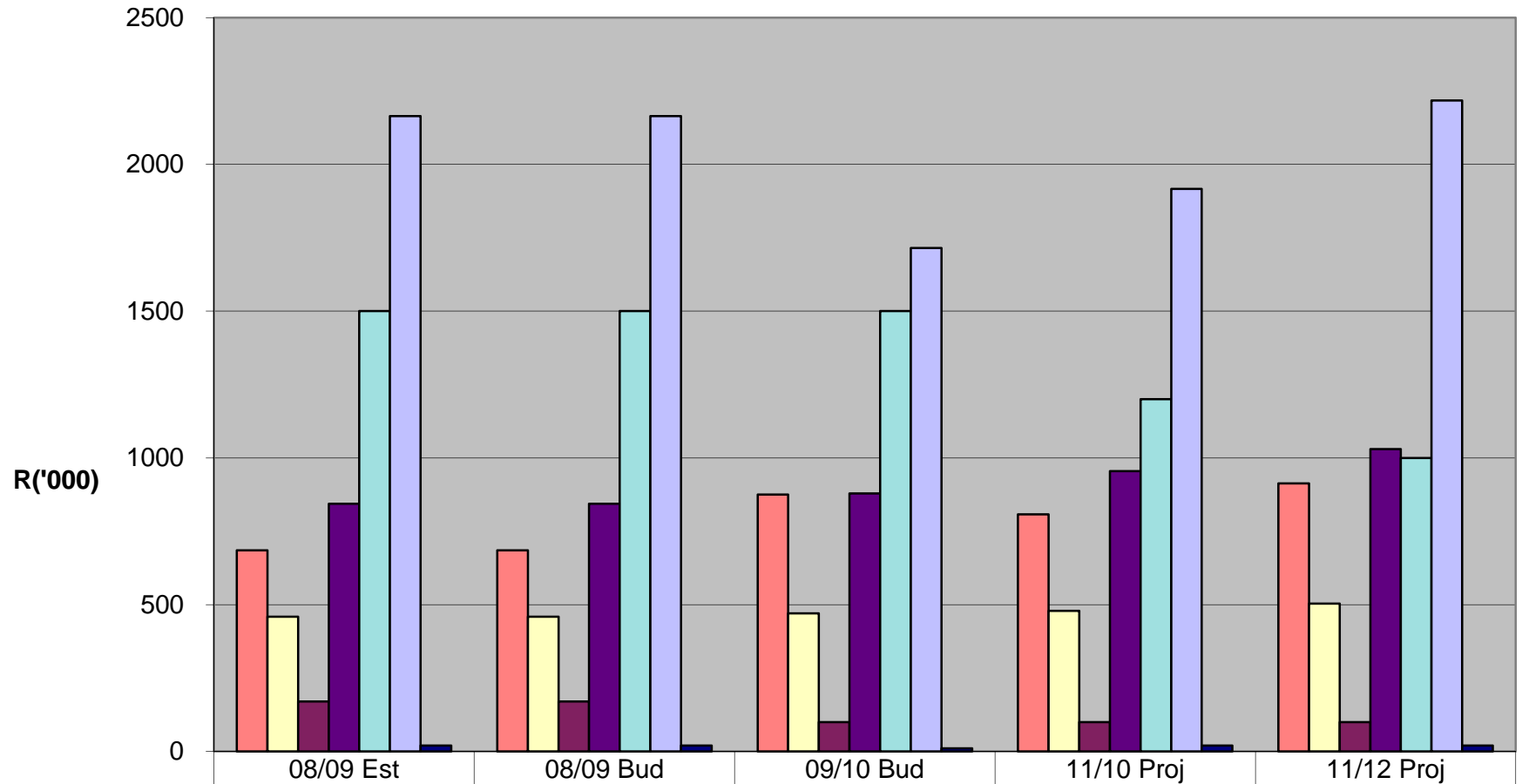
SCHEDULE 1 REVENUE BY SOURCE	Preceding Year 2007/08	Current Year 2008/2009		Medium Term Revenue and Expenditure Framework		
	Audited Actural R'000 A	Approved Budget R'000 B	Full Year Forecast R'000 D	Budget Year 2009/2010	Budget year + 1 2010/2011	Budget Year + 2 2011/2012
				Budget R'000 E	Budget R'000 F	Budget R'000 G
<u>Operating Revenue by Source</u>						
Property rates	3300	3380	3380	3500	3900	4100
Property rates - penalties imposed and collection charges	350	350	350	400	370	400
Service charges - electricity revenue from tariff billings	4966	5460	6 510	8 522	8 740	9 840
Service charges - refuse removal from tariff billings	804	844	844	879	955	1 030
Service charges - other	434	685	685	875	807	913
Regional Service Levies - turnover						
Regional Service Levies - remuneration						
Rental of facilities and equipment	379	459	459	470	479	504
Interest earned - external investments	1326	1500	1500	1500	1200	1000
Interest earned - outstanding debtors						
Dividends received						
Fines	500	170	170	100	100	100
Licenses and permits	2790	2164	2 164	1 715	1 916	2 218
Income for agency services						
Government grants and subsidies	18244	21665	21 665	29 649	28 978	29 563
Gain on disposal of property plant and equipment	1900	20	20	10	20	20
Total Revenue by Source	34993	36697	37747	47620	47465	49688

Revenue by Major Source



■ Property rates	3 730	3 730	3 900	4 270	4 500
■ Electricity tariffs	6 510	6 510	8 522	8 740	9 840
■ Other	5 842	5 842	5 549	5 477	5 785
■ Grants & subsidies	21 665	21 665	29 649	28 978	29 563

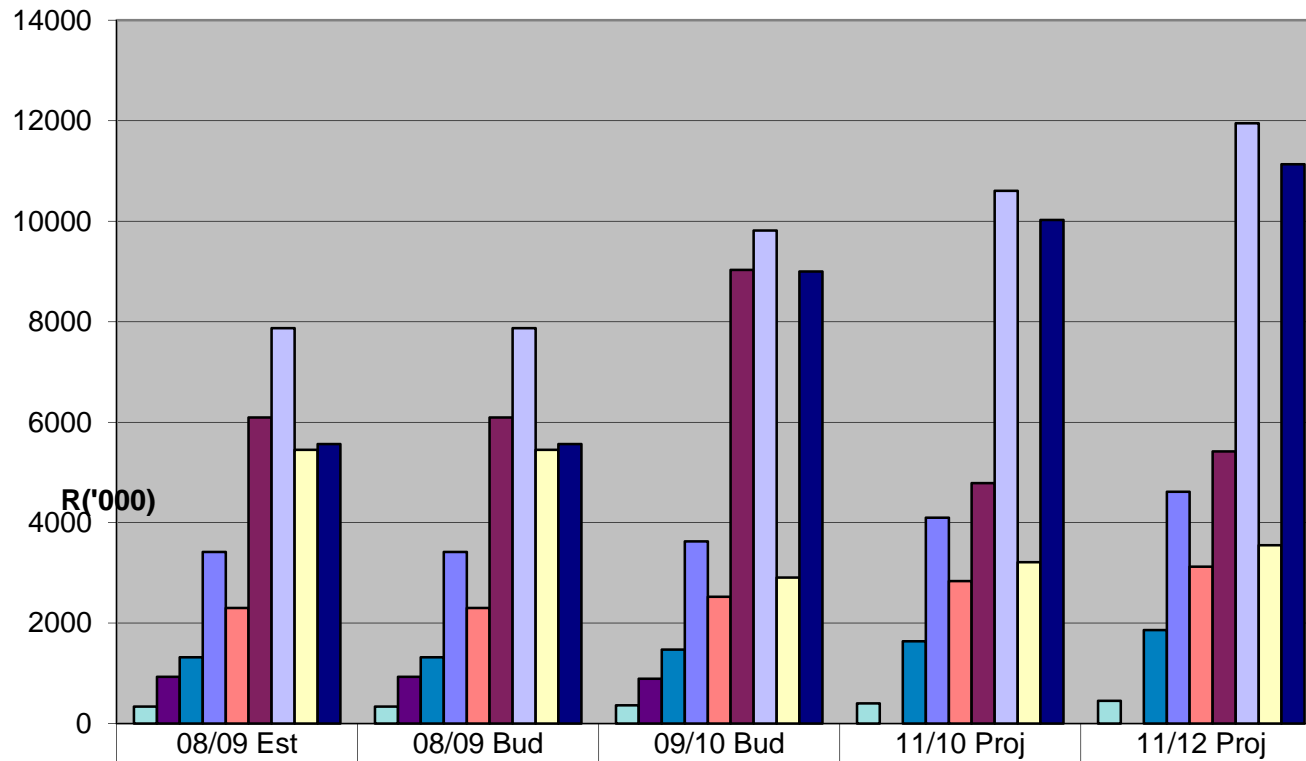
Other Revenue by Source



Other service charges	685	685	875	807	913
Rental of facilities and equipment	459	459	470	479	504
Fines	170	170	100	100	100
Refuse tariffs	844	844	879	955	1 030
Interest earned - external investments	1 500	1 500	1 500	1 200	1 000
Licenses and permits	2 164	2 164	1 715	1 916	2 218
Disposal of property plant & equip.	20	20	10	20	20

SCHEDULE 2 OPERATING EXPENDITURE BY VOTE	Preceding Year 2007/08	Current Year 2008/2009		Medium Term Revenue and Expenditure Framework		
	Audited Actual R'000 A	Approved Budget R'000 B	Full Year Forecast R'000 D	Budget Year 2009/2010	Budget Year +1 2010/2011	Budget Year +2 2011/2012
				Budget R'000 E	Budget R'000 F	Budget R'000 G
Executive and Council	2798	3418	3418	3627	4098	4613
Finance and Administration	5624	6096	6096	9028	4788	5416
Community & Social Services	3710	5451	5451	2906	3212	3549
Public Safety	338	340	340	360	400	450
Health	634	929	929	893	0	0
Protection Services	1732	2298	2298	2522	2837	3124
Technical Services	3524	5566	5566	9001	10028	11135
Waste Management	917	1321	1321	1469	1639	1859
Electricity	5286	7873	7873	9816	10604	11949
OPERATING EXPENDITURE BY VOTE	24563	33292	33292	39622	37605	42095

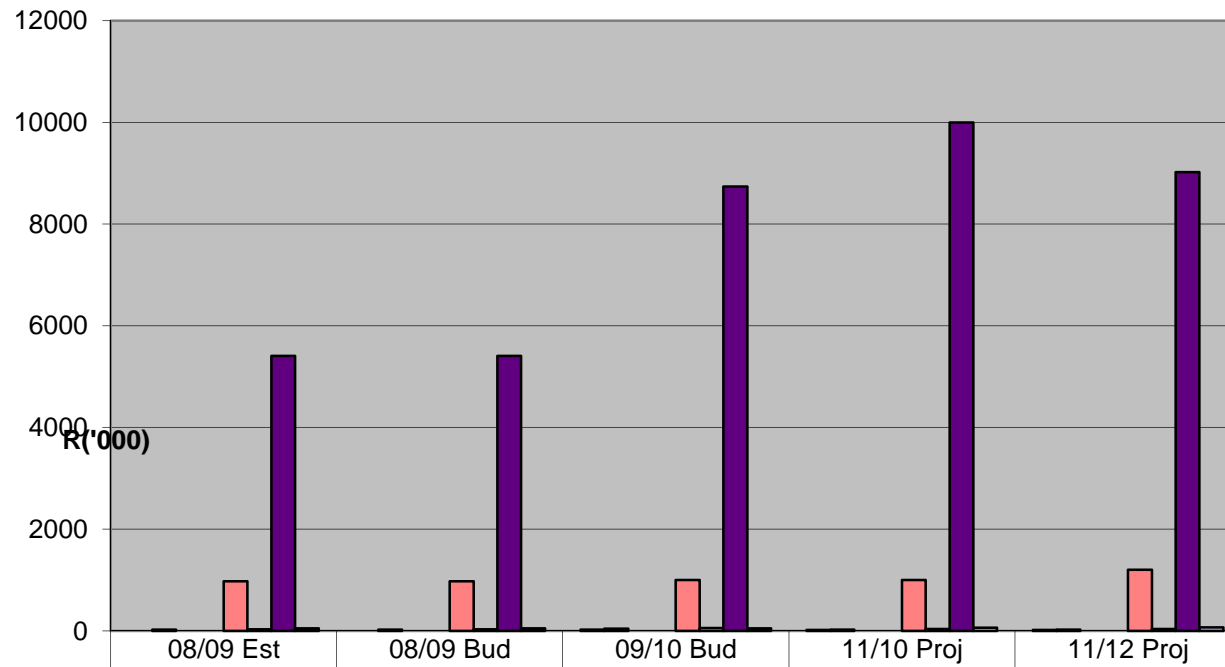
Operating Expenditure by Vote



Public Safety	340	340	360	400	450
Health	929	929	893	0	0
Waste Management	1321	1321	1469	1639	1859
Executive and Council	3418	3418	3627	4098	4613
Protection Services	2298	2298	2522	2837	3124
Finance and Administration	6096	6096	9028	4788	5416
Electricity	7873	7873	9816	10604	11949
Community & Social Services	5451	5451	2906	3212	3549
Technical Services	5566	5566	9001	10028	11135

SCHEDULE 3 CAPITAL EXPENDITURE BY VOTE	Preceding Year 2007/08	Current Year 2008/2009		Medium Term Revenue and Expenditure Framework		
	Audited Actual R'000 A	Approved Budget R'000 B	Full Year Forecast R'000 D	Budget Year 2009/2010	Budget Year +1 2010/2011	Budget Year +2 2011/2012
				Budget R'000 E	Budget R'000 F	Budget R'000 G
Executive and Council	0	0	0	26	20	20
Finance and Administration	0	25	25	41	25	25
Community & Social Services	141	32	32	55	35	35
Waste Management	0	0	0	0	0	0
Protection Services	0	50	50	50	60	70
Technical Services	4014	5408	5408	8740	10000	9020
Electricity	537	975	975	1000	1000	1200
Health	20	0	0	0	0	0
CAPITAL EXPENDITURE BY VOTE	4712	6490	6490	9912	11140	10370

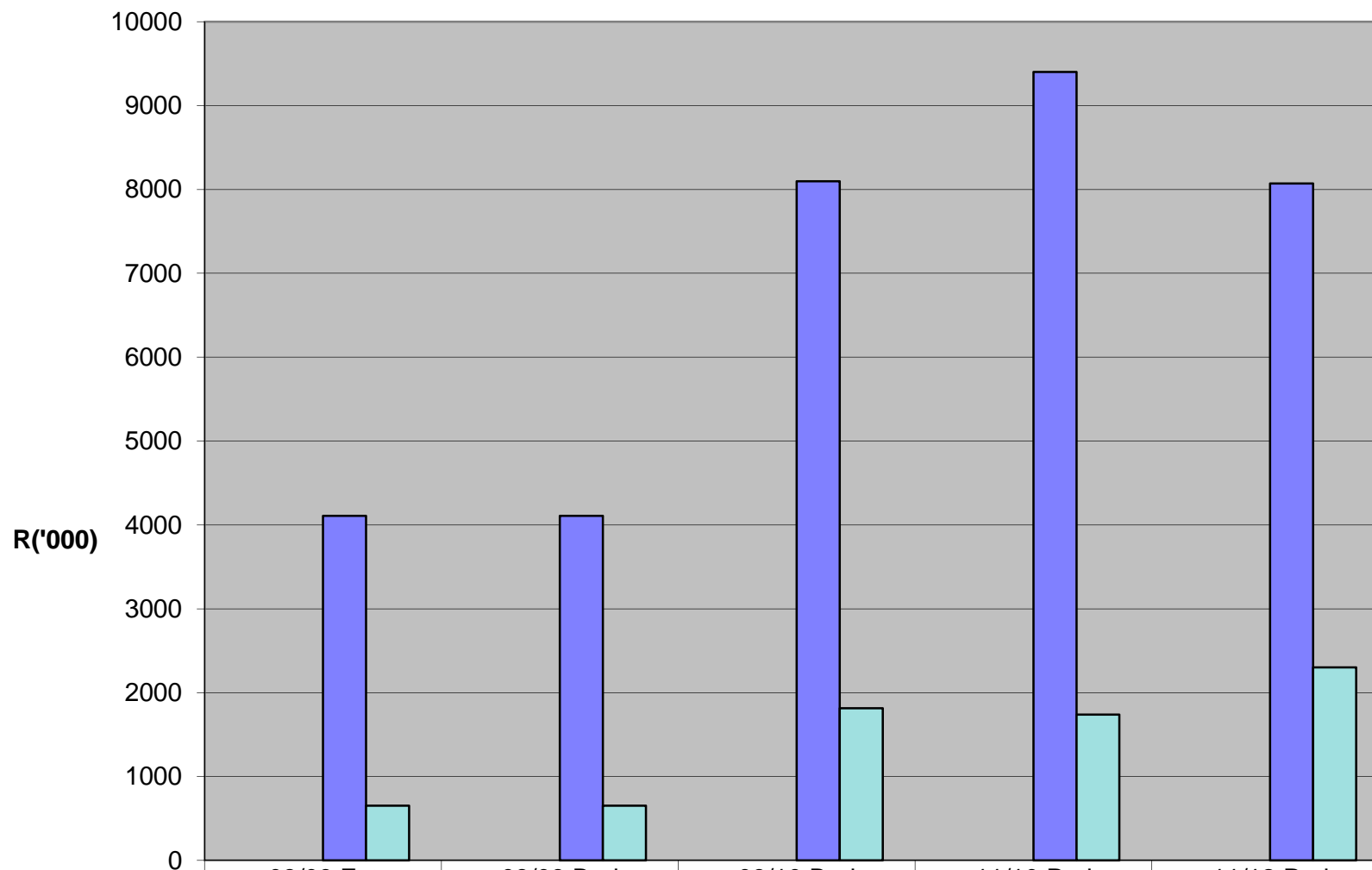
Capital Expenditure by Vote



Executive and Council	0	0	26	20	20
Finance and Administration	25	25	41	25	25
Health	0	0	0	0	0
Waste Management	0	0	0	0	0
Electricity	975	975	1000	1000	1200
Community & Social Services	32	32	55	35	35
Technical Services	5408	5408	8740	10000	9020
Protection Services	50	50	50	60	70

SCHEDULE 4 CAPITAL FUNDING BY SOURCE	Preceding Year 2007/08	Current Year 2008/2009		Medium Term Revenue and Expenditure Framework		
	Audited Actual R'000 A	Approved Budget R'000 B	Full Year Forecast R'000 D	Budget Year 2009/2010	Budget Year +1 2010/2011	Budget Year +2 2011/2012
				Budget R'000 E	Budget R'000 F	Budget R'000 G
National Government Amounts allocated / gazetted for that year Amounts carried over from previous years	4559	4107	4107	8 097	9 400	8 070
Total Grants & Subsidies - National Government	4559	4107	4107	8 097	9 400	8 070
Provincial Government Amounts allocated / gazetted for that year Amounts carried over from previous years				0	0	0
Total Grants & Subsidies - Provincial Government				0	0	0
District Municipality Amounts allocated for that year Amounts carried over from previous years						
Total Grants & Subsidies - District Municipalities						
Total Government Grants & Subsidies	4559	4107	4107	8097	9400	8070
Public Contributions & Donations						
Accumulated Surplus (Own Funds)	261	651	651	1815	1740	2300
External Loans						
TOTAL FUNDING OF CAPITAL EXPENDITURE³	4820	4758	4758	9912	11140	10370

Capital Funding by Source



Grants - Provincial Gov.	0	0	0	0	0
External Loans	0	0	0	0	0
Grants - National Gov.	4107	4107	8 097	9 400	8 070
Accumulated Surplus	651	651	1 815	1 740	2 300

SCHEDULE 5

5.5 INCREASES

1. RATES

7%

5%

5%

2008	2009	2009	2010	2010	2011	2011
------	------	------	------	------	------	------

Land

1.23	1.55	1.36
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Rebates: Compulsory for new properties 25%
 Farm Properties category as agricultural 0%
 State 30%
 All other properties other than state and agriculture 16%

5%

2012

1.42

A. APPLICATION UNDER THE TOWN PLANNING ORDINANCE NO. 27 OF 1949 AND THE TOWN PLANNING SCHEME

- | | | |
|----|--|--|
| 1. | Subdivision of land (The remainder to be counted as subdivision) Basic fee per subdivision | R200.00 |
| 2. | Applications for special consent change of usage (section 67 bis) per application | R350.00 |
| 3. | Town Planning Scheme clauses | P/Pg R 10.00 |
| 4. | Town Maps (Erf No.) | R150.00 |
| 5. | Fees payable for applications for rezoning | |
| | Area of land to be rezoned (section 47 bis) | |
| a. | Less than 1ha | R200.00 |
| b. | 1ha but less than 5ha | R400.00 |
| c. | 5ha but less than 10ha | R550.00 |
| d. | 10ha and over | R520.00 + R30 for every ha or part thereof in excess of 10ha |

B. CHARGES FOR THE SUBMISSION OF PLANS FOR NEW BUILDINGS OR ALTERATIONS OR EXTENSIONS TO EXISTING COMPLETED BUILDING

1. **New works**
For each new building or additions to existing buildings per square metre:

a.	For the first 20m ²	R150.00
b.	Each additional 10m ² or part thereof up to 5 000m ²	R 20.00
c.	Each additional 10m ² or part thereof more than 5 000m ² and up to 15 000m ²	R 15.00
d.	Each additional 10m ² or part thereof more than 15 000m ²	R 10.00
e.	For swimming pools	R250.00
f.	For boundary walls	R250.00
g.	For any other plan submitted other than described above, a fixed tariff of	R400.00
h.	For a permit for minor structures in terms of Act 103 of 1977, a fixed tariff of	R150.00

2. **As built or amended plans**
For as built plans, 25% of existing submission fee, plus full tariff for additional new works

3. **Internal alterations to existing buildings**
Any form of internal alterations to existing buildings of any nature not defined as "as built" or amended plans" (i.e. plans passed and structures which have already passed occupation requirements)

- | | | |
|----|--|-----------------|
| a. | Fixed tariff: Structures up to 500m ² | R 250.00 |
| b. | Structures up to 5000m ² | R 550.00 |
| c. | Structures exceeding 5000m ² | R1000.00 |
4. **For the renewal of plans which have expired**
50% of existing submission fee
5. **Reproduction of Building Plans**
Reproduction of building plans on paper
- | | | |
|----|----|----------------|
| a. | A0 | R 30.00 |
| b. | A1 | R 20.00 |
| c. | A2 | R 15.00 |
| d. | A3 | R 10.00 |
- Reproduction of building plans on Plastic Film
- | | | |
|----|----|----------------|
| a. | A0 | R 80.00 |
| b. | A1 | R 50.00 |
| c. | A2 | R 30.00 |
| d. | A3 | R 20.00 |
6. Minor works in terms of the National Building Regulations or other work not listed above **R 50.00**
7. Amendments to plans **R 50.00**
8. Non-compliance with Building Inspector's instructions **R200.00**
9. Additional on site inspections – per visit **R 50.00**
10. Verge deposits (refundable at discretion of Municipality) **R250.00**
11. Signs - Post type signs, i.e. the type of sign designed to take inter-changeable posters:
Charge for inspection plans **R 65.00**

C. BUS AND TAXI RANKS

Fee for the issue or renewal of a permit to use a public vehicle stand:

- | | | |
|----|--|----------------|
| 1. | Public buses, per annum for each bus | R220.00 |
| 2. | Per annum for each bus in excess of two in the same ownership | R135.00 |
| 3. | Taxis, per annum | R100.00 |
| 4. | Agents for the privilege of operating from the Bus Rank, per vehicle per annum or part thereof | R100.00 |

D. CEMETERY

- | | | |
|----|---|----------------|
| 1. | Burial fees: | |
| a. | Where the deceased immediately before his death was resident in the Council's area of jurisdiction or alternatively reserved a site | R250.00 |
| b. | Where the deceased was not a resident as in (a) | R600.00 |

2. Reservation fees
A non-refundable amount shall be payable for each plot reserved. **R250.00**
3. Grave **R700.00**
4. *Indigent support grant – (in terms of the Indigent Support Policy as approved by Council, from time to time.)*
5. Pauper Burial **Free**

E. COMMONAGE

1. Grazing fee - payable monthly in advance
For every horse, mule, donkey and head of cattle, per head **R 25.00**

F. EXECUTION OF WORK

For the execution of the following services for the purposes envisaged in sections 219 and 220 of the Local Authorities Ordinance, No.25 of 1974, the following charges shall be levied and paid, provided that prior to these services being undertaken, arrangements to the satisfaction of the Municipal Manager shall be made for the payment of the amount involved, except where it is specifically stated that the fees shall be paid in advance:

1. Hardening of footpaths, including the reinstatement of existing footpaths: Cost plus **20%**
2. Special drainage
Connecting storm water drains and channels from private property to open channels and adjoining kerb (connections up to and including 150mm diameter pipes) across footpaths: Cost plus **20%**
3. Reinstatement of road surfaces: Cost plus **20%**
4. Altering of storm water culverts channels, sewers, kerbs or footpaths to permit the erection of veranda columns or other structures: Cost plus **20%**
5. Erection of street gutter bridges or kerb entrances across street drains:
 - a. When constructed simultaneously with the laying of any street **no charge**
 - b. When constructed after the street has been completed: Cost plus **20%**
6. Jobbing, etc. In respect of any materials or repairs, construction or any other work, there shall be payable the actual cost to the Council plus **20%**
7. Hire of Digger / (TLB) – **per hour or part thereof** **R400.00**
8. Tarring of entrances to private properties per m² **R 65.00**

G. MISCELLANEOUS

1. Valuations
 - 1.1. Notice of appeal in terms of section 53 of the Property Rates Act, No. 6 of 2004. **R100.00**
 - 1.2. Valuation roll, per copy **R100.00**
 - 1.3. Valuation certificate for issue reflecting the rateable value of immovable property appearing in the valuation roll **R 65.00**
2. Any certificate in terms of section 118 of the Municipal Systems Act. **R 65.00**
3. **Application fees and deposits for a licence/permit for outdoor advertising**

Every person who applies to the Council for its approval or permission shall, on making application, pay to the Council the charge determined therefore and no application shall be considered until such charge has been paid; the charges are set out below:

- 3.1.1. A non-refundable application fee of R150.00 (One hundred and Fifty Rand) must be tendered with each application for sign types 2 (ground signs), 3 (wall signs), 4 (roof signs) and 5 (veranda, balcony, canopy and under-awning signs). Any minor amendment to an application, considered by the duly authorised official of Council to be a minor amendment, may be submitted at a reduced application fee of R50.00 (Fifty Rand) each.
- 3.1.2. A non-refundable application fee of R450.00 (Four Hundred and Fifty Rand) must be tendered with each application for sign type 1 (billboards) and all non-locality bound signs in excess of 12m².
- 3.1.3. The approval fee for 1 and 2 is R40.00 (Forty Rand) per square metre of advertising display or part thereof with a minimum fee of R40.00 (Forty Rand) per application.
- 3.1.4. A non-refundable application fee of R50.00 (Fifty Rand) must be tendered with each application for advertisements for sign types 6 (posters, banners and flags).
- 3.1.5. On approval of posters, the applicant must purchase non-refundable stickers from the Council which are to be clearly visible on all posters displayed as follows:

R1.00 (One Rand) per sticker to be paid for each poster to be displayed for non-profit bodies only. These posters must display the fundraising numbers of the bodies or a formal

constitution has to be submitted to the Council. No commercial advertising and logos of sponsors will be permitted to appear on such posters;

- a. R2.50 (Two Rand and Fifty cents) per sticker to be paid for each poster to be displayed for religious, sporting, social, cultural, political and other events. A subordinate percentage of commercial advertising and logos of sponsors is permitted to appear on such posters; or
 - b. R5.00 (Five Rand) per sticker to be paid for each poster to be displayed for events considered by the Council or its duly authorised officials to be primarily of a commercial nature.
- 3.1.2. A non-refundable application fee of R600.00 (Six Hundred) per annum or part thereof must be tendered with the annual application for sign type 7 (estate agents' boards); the maximum number of boards required at any given time to be specified in such application.
 - 3.1.3. A non-refundable application fee of R50.00 (Fifty Rand) each per annum must be tendered with the annual application for sign type 7 (portable boards or any other collapsible structure).
 - 3.1.4. A non-refundable application fee of R200.00 (Two Hundred) must be tendered with each application for sign type 8 (aerial advertisements); adequate public liability insurance for the duration of display will also need to be furnished to Council's satisfaction.
 - 3.1.5. A non-refundable application fee of R1 200.00 (One Thousand, Two Hundred Rand) per annum or part thereof must be tendered with each annual application for any sign type 9 (advertising vehicles); a certified copy of the current vehicle licence will also need to be furnished.
 - 3.1.10. An encroachment fee of R45/m² to be paid on approval of an application for each sign type that encroaches over Council property.
- 3.2. Application fee for permission to create or display any advertisement board or sign **Deposit R500.00**
4. Audit Report
 - 4.1 Final accounts and audit report, per folio **R 10.00**

5. Vehicles
 - 5.1 Impoundment fee is charged at a rate
per vehicle, per day **R250.00**

H. REFUSE REMOVAL

1. Private dwelling, per refuse receptacle for clearance
once a week, - Melmoth **R 43.39**
- Thubalethu **R 16.00**
2. Business premises, industrial premises and administrative
premises of the State on a daily basis i.e. 6 days per week
 - a. Up to and including 2 refuse receptacles per month **R156.20**
 - b. In excess of 2 but not exceeding 4 refuse receptacles,
per month **R207.45**
 - c. In excess of 4 but not exceeding 6 refuse receptacles,
per month **R275.90**
 - d. For each additional receptacle in excess of 6,
per month **R 64.00**

I. GARDEN REFUSE

- a. By tractor and small trailer, per load **R200.00**
- b. By tractor and large trailer, per load **R300.00**
- c. Clearing lots: Cost plus **20%**
- d. Clearing of Building rubble, per load **R350.00**

J. ELECTRICITY SUPPLY AND USE

The cost of the service cable for all connection fees from the nearest point of supply at the erf boundary will be for the customer's account, except for Light Line and Alternative type connections.

1. Single phase split pre-payment connection (60 amp) **R1226.56**
2.
 - a. Single phase pre-payment connection
(Thubalethu 20 amp) **R1431.91**
 - b. Upgrade single phase pre-payment
connection (20 amp - 60 amp)
(Thubalethu) **R4325.92**
 - c. a 20 amp supply with a connection fee of
(Thubalethu Ph III – Indigent support) **R 400.00**
3. Single phase meter conversion from conventional
to pre-payment
(Domestic and Small Business) **R 858.01**
4. Three phase meter conversion from conventional
to three phase pre-payment
(Domestic and Small Business) **R1741.30**

- | | | |
|-----|---|-----------------|
| 5. | Single phase conventional connection | R 908.30 |
| 6. | Second single phase prepayment connection on the same or subdivided premises | R5400.13 |
| 7. | Single phase meter conversion from conventional to three phase conventional (Domestic and Small Business) | R5681.87 |
| 8. | Single phase meter conversion from conventional to three phase pre-payment meter (Domestic and Small Business) | R6244.27 |
| 9. | Domestic conversion from single to three phase maximum demand connection (100Amp) | R6486.39 |
| 10. | Domestic three phase conventional connection with a maximum demand of 100A (Melmoth) | R6295.57 |
| 11. | Domestic three phase pre-payment connection | R2732.19 |
| 12. | New 80A single phase supply or conversion from 60A to 80A | R2082.07 |
| 13. | Non-domestic three phase connection with a maximum demand of 100A | R7552.42 |
| 14. | Conversion from 80A single phase pre-payment to 3 phase pre-payment connection | R4832.41 |
| 15. | Three phase connection with a max demand greater than 100 Amp (Mthonjaneni) All cost plus 10% of all equipment necessary plus the cost of the infrastructure contributions for additional electricity above that for existing or allowed, based on the zoning and area of the premises. | |
| 16. | An annual availability charge of R1200.00 shall be assessed and levied in respect of each service connection | |
| 17. | Temporary connection | |
| | a. For building purposes, per building unit or contractor's site | R 250.00 |
| | b. Basic monthly charge | |
| | Single-phase, per month | R 30.00 |
| | Three-phase, per month | R 50.00 |
| 18. | Tamper Costs: | |
| | Any meter found to be tampered with | R1003.20 |
| | Plus 3 months average consumption to be calculated by finance department. | |

K. FEES INVESTIGATING CONSUMER FAULTS

When the Electricity Department is requested to investigate a power interruption and where it is found that such power failure is due to a fault in the installation, or to the faulty functioning of equipment used in connection therewith, the consumer shall pay the following fees:

- | | | |
|----|--|----------------|
| a. | Within the Municipal area during normal working hours | R 65.00 |
| | After working hours - Additional | R 50.00 |
| b. | Outside the Municipal area during normal working hours | R100.00 |
| | After working hours - Additional | R 75.00 |

L. FEES FOR SPECIAL METER READING

When a consumer disputes the reading of the meter and requests that the meter be read again so as to confirm this, the following fees will be levied if found that the first reading was correct: **R 65.00**

M. DEFAULT IN PAYMENT

Where the consumer's supply has been disconnected due to the non-payment of the account there shall be a payable connection fee of **R 65.00**

N. ELECTRICITY TARIFFS

Domestic Prepaid Low

Consumption: 70c/kWh

Domestic Prepaid

Consumption: 90c/kWh

Low: 65.00c/kWh

Single Phase

Energy: 82.06c/kWh

Domestic: 70 Amps – Basic: R78.26/month

Energy: 61.70c/kWh

Domestic: 100 Amps – Basic: R80.37/month

Energy: 61.70c/kWh

Commercial Prepaid

Consumption: 92.34c/kWh

Single Phase

Commercial: 70 Amps – Basic: R142.27/month Energy: 92.34c/kWh

3 Phase

Commercial: 60 Amps – Basic: R142.27/month Energy: 92.34c/kWh

Commercial: 100 Amps – Basic: R218.77/month Energy: 92.34c/kWh

Large Customers

Greater than 100 Amps – KVA: R91.66 per KVA/month

Energy: 38.19c/kWh

O. COMMUNITY HALLS AND SPORTSFIELDS

1. The following are exempt from the payment of tariffs and deposits for Community Halls:

- 1.1 Meetings administered by National or Provincial Departments associated with National or Provincial initiatives to promote upgrading, upliftment or development within Council area of jurisdiction.
- 1.2 Meeting of Senior Citizens Club, Service Clubs, Schools, Associations, Charitable/Welfare Organisations, Amateur Sports Institutions and Religious Activities (excluding church service), Ward Committee Meetings.

2. The following tariffs and deposits are payable for the hire of the facilities:

Community Hall

2.1.1	Weddings	R1000.00
2.1.2	Other functions that is Dances, shows, bazaars	R 750.00
2.1.3	Political, Union and similar Meetings	R 200.00
2.1.4	Church Services	R 100.00
2.1.5	Kitchen	R 300.00
2.1.6	Crockery	R 300.00
2.1.7	Hiring of Round Tables in the Main Hall, per function	each R 20.00

2.2 Preparation and Cleaning

Where the venue is required solely for the preparation or cleaning up purposes on the day before or after the day of hire: 25% of the relevant daily hire.

2.3 Deposits

2.3.1. A refundable deposit of **R2000.00** shall be payable to cover any possible breakage by hirers in terms of clauses 2.1.1, 2.1.2 and 2.1.3

2.3.2 A refundable deposit of **R350.00** shall be payable by users in terms of clauses 1.1, 1.2 and 2.1.4, to cover any possible breakages.

2.4 The following tariff to be applied in the circumstances mentioned below:

2.4.1 Where the hirer has failed to wash, dry and stack all dishes and leave the kitchen in a clean and tidy state, the work will be carried out by Municipal labour and the hirer shall be liable for the cost thereof at **actual cost + 20%**

2.5 Sportsfields

2.5.1 Deposits and Rentals

2.5.1.1 Deposit for the Association **R1000.00**

2.5.1.2 Rental per day

R 150.00

2.5.1.3 Two Games per day, 3 times a week

2.5.1.4 Association to give Council an annual fixture for the games

2.5.2 Schools

2.5.2.1 Rental per day

R 150.00

2.5.2.2 Deposit

R1000.00

2.5.3 Rallies / Special Events

2.5.3.1 Rental per day

R1000.00

2.5.3.2 Deposit

R2000.00

2.5.4 Sports Equipment

To be used at special occasions on request.

P. LIBRARY ACTIVITIES

Library hours: Monday – Friday 10:00am – 4:00pm
 Saturday 9:00am – 11:00am

a. Tariffs on overdue Material:

(i)	On books	- per book per week	R 2.00
		Maximum fine	R 25.00
(ii)	On DVD's & Videos	- on each per day	R 5.00
		Maximum fine	R 30.00

b. Photocopies - per page **R 2.00**

c. Internet print out - per page **R 2.00**

Q. SWIMMING POOL

a. Use of the pool between the hours **per adult R 10.00**
of 10:00 & 18:00 **per child R 5.00**
Season Ticket **R 50.00 + R 50.00 for Key**

b. Children up to and including 6 years of age if
accompanied by an adult **Free**

c. No child aged 6 years and under, if un-accompanied
by an adult, will be admitted to the pool.

6 BUDGET PROCESS OVERVIEW

6.1 Oversight of the Budget Process:

The budget for 2009/10 - 2011/12 has been discussed in detail by management on the 9th February 2009, meetings were held in February and March 2009 with Exco Members and the Speaker. Community Meetings were held by the Mayor on 7th and 8th April 2009 and the Draft Budget was presented to EXCO and council on the 25th March 2009. Minor amendments to the Budget have been processed.

6.2 Schedule of Key Deadlines relating to Budget Process [MFMA s 21 (1) (b)]

6.3 Process used to integrate the review of the IDP & preparation of the budget

Refer to 7.1

6.4 BACKGROUND

Council at its meeting on 27th August 2008, emphasized the importance of community involvement early in the IDP Review Process. Council resolved that it was necessary to hold a series of Public Meetings in October 2008. Through this process Council would timeously obtain comprehensive community input mainly in the form of projects.

The primary purpose of these meetings was to provide an overview of the existing IDP, progress made on implementation and to obtain community input on key developmental issues and potential projects.

6.5 Timing, number and type of consultants

Consultation for the review of the Mthonjaneni IDP takes place mainly through the following structures:

- Council - 27th August 2008 (Process Plan adopted)
- First Steering Committee Meeting - 22nd September 2008
- Representative Forum - 22nd September 2008
- Meeting with IDP Manager/Co-ordinator -
- Series of Public Consultation Meetings - October and November 2008 (See Annexure 1)
- Steering Committee Meeting - 10th February 2009 (to consider first draft)
- Representative Forum - 10th February 2009 (to consider first draft)
- Tabled at Council on 25th March 2009
- Steering Committee Meeting - (to consider final draft)
- Representative Forum Meeting - (to consider final draft)

AREA/COMMUNITY

- Ward 1: Melmoth & Thubalethu
- Ward 2: Bomvini; Thingela; Thuzini; Imfule; KwaMagwaza; Khathazo
- Ward 3: Isibaya Esikhulu/Ekuthuleni/Dlezeyana; Emfanefile/Zibumbe/Zigwenya; Mahlamasha/Mdlazi/Masuthu; Emgabhi/Sogawu; Edubeni/Mabhungu/Mxosheni
- Ward 4: Nongalaza; Nqekwane; Candolo; Mahhehhe; Ntabayenkosi; Phezukwehlanze; Sizanani; Zululiyaduma; Mgojane; Ncanyini; Mhoyiza
- Ward 5: OHawule; Enkwenkwe; KwaGcongco; Emayeni; Emkhindini; Emakhasaneni; Ndabazensangu
- Ward 6: Ndundulu; Matshansundu

6.6 Process for tabling the budget in council for consultation

- The draft multi-year 2009/10 budget was presented to EXCO and Council 25th of March 2009 and the draft Medium Term Budget Report was presented to Council on the 25th of March 2009 as recommended by MFMA Circular 19.
- The 2009/10 multi-year IDP was tabled to the council on the 25th March 2009 in terms of section 16 (2) of the MFMA.
- Notice was given in terms of section 18 of the Municipal Systems Act 2000, and section 22 (a) (i) of the Municipal Finance Management Act of 2003, that the municipality of Mthonjaneni had finalised the draft capital and operational budget for 2009/10 and invited public comment thereon, from 1st April 2009 - 30th April 2009, and invited the public to attend a public meeting on the 7th and 8th April 2009 at various locations, where the draft budget was tabled for discussion.
The 2009/10 draft medium term budget considered by council on 25th March 2009 after minor changes on the 29th May 2009 will be advertised on 29th May 2009.

6.7 Methods employed to make the budget document available.

The following methods were utilised to make the 2009/10 multi-year budget/IDP documentation and process available to the public:

- Advertisement in the Zululand Observer
- Copies made available to Rate Payers Association
- Copy available at Municipal Offices and Library
- Notice Board
- Municipal Website

7 **ALIGNMENT OF BUDGET WITH INTEGRATED DEVELOPMENT PLAN**

7.1 Alignment of Budget with Integrated Development Plan

The budget was prepared using the following IDP inputs:

- Infrastructure/Services
- Local Economic Development (Key focus area)
- Institutional Development
- Environmental and Land Use Management
- Social Development
- The outputs of the consultations with the various stake holders

The information from the above processes was included in the budget according to the IDP prioritization model.

7.2 2009/2010 Financial Year

Each year the municipal Integrated Development Plan (IDP) must be reviewed as required by the Municipal Systems Act and the MFMA. The review should focus on, amongst others, the review of the IDP in terms of performance in achieving outcomes and outputs as the financial position and future fiscal outlook for the municipality will have a direct bearing on delivery.

The document contains information on the following:

Vision for the Mthonjaneni Municipality

Strategic Focus Areas

Long-term goals or outcomes for the resident communities

Alignment with national, provincial and district plans

Consideration of service delivery and funding of housing, health and transport

Description of prioritization systems using for allocating resources to objectives

Amendments to the IDP

The consultative process undertaken to review the IDP

7.3 Vision and Mission for the Municipality

New Vision

"Mthonjaneni Municipality will strive to promote local economic development through investments and establishment of partnerships, to provide level of quality services to all residents through establishment of proper communication channels, improved infrastructure and maintenance of its financial viability."

Mission

"Our Mission is to promote a quality social economic environment for all living in our boundaries by:

- Providing opportunities for all to aspire to a better future;
- Providing a safe and secure environment;
- Providing a high level of affordable essential basic services;
- Supporting the poorest of the poor and vulnerable groups;
- Providing service excellence;
- Encouraging community participation in service delivery; and
- Good governance;

7.4 Mthonjaneni Strategic Framework

The Strategic Framework includes the Vision for the municipality. Council is satisfied with its present Strategic Framework however, as part of the strategic planning process; Council has revised its development Vision.

The Municipality also focuses on its core functions as reference in Section 85(1) of the Municipal Structures Act (No. 117 of 1998). The following table provides a summary of only those core functions for the Mthonjaneni Municipality.

In terms of Section 21 of the Municipal Finance Management Act the Mayor is responsible for tabling a time schedule outlining the budgetary process.

Section 21 of the Act states:

That the Mayor of a municipality must:-

- a) co-ordinate the processes for preparing the annual budget and for reviewing the municipality's integrated development plan and budget related policies to ensure that the tabled budget and any provisions of the IDP and budget-related policies are mutually consistent and credible.
- b) At least 10 months before the start of the budget year, table in the municipal council a time schedule outlining key deadlines for
 - i) the preparation, tabling and approval of the annual budget.
 - ii) the annual review of:
 - (aa) the integrated development plan in terms of section 34 of the Municipal Systems Act and
 - (bb) the budget related policies.
 - (iii) the tabling and adoption of any amendments to the integrated development plan and the budget-related policies.
 - iv) Any consultative process forming part of the processes referred to in subparagraphs (i), (ii) and (iii).

The following action plan is tabled for implementation.

7.5 TIME SCHEDULE OF KEY DEADLINES

As submitted and approved by Council on 23/09/2008

TIME SCHEDULE OF KEY DEADLINES Mayor to Table in Council 10 Months Prior to Start of Budget Year			
Month	Municipality Mthonjaneni Local Municipality	Budget Year 2009/2010	Key Dates
	Mayor and Council	Administration - Municipality	
July		Accounting officers and senior officials of municipality begin planning for next three - year budget MFMA S 68, 77 Accounting officers and senior officials of municipality review options and contracts for service delivery MSA s 76-81	
August	Mayor tables in Council a time schedule outlining key dealines for: preparing, tabling and approving the budget; reviewing the IDP as per s 34 of MSA) as budget related policies and consultation processes at least 10 months before the start of the budget year. MFMA S 21, 22, 23; MSA s 34, Ch 4 as amended Mayor establishes committees and consultation for a budget process		August - Prepare draft Process Plan - IDP
September	Council through the IDP review process determines strategic objectives for service delivery and development for next three-year budgets including review of provincial and national government sector and strategic plans	Budget offices of municipality and entities determine revenue projections and proposed rate and service charges and drafts initial allocations to functions and departments for the next financial year after taking into account strategic objectives Engages with Provincial and National sector departments on sector specific programmes for alignment with municipalities plans (schools, libraries, clinics, water, electricity, roads, etc.)	September - Council to consider & adopt Process Plan Advertisement for public comment and nomination Steering Committee to discuss Process Plan Representative Forum meeting to present Process Plan Public meetings to initiate project review process and report on IDP implementation and progress. Presentation to Regional Traditional Council to inform Amakhosi about the IDP Review process. Deadline for receipt of potential project from Ward Committees, Councilors and Representative Forum.
October		Accounting officer does initial review of national policies and budget plans and potential price increases of bulk resources with function and department officials	October - Steering Committee Meeting to generate and consider new projects. Liason with Service Providers and District Municipality Steering Committee meeting for draft review report
November		Accounting officer reviews and drafts initial changes to IDP MSA s 34	November - Representative Forum - IDP Meeting with IDP manager/co-ordinator
December	Council finalises tariff (rates and service charges) policies for next financial year MSA s 74, 75	Accounting officer and senior officials consolidate and prepare proposed budget and plans for next financial year taking into account previous years performance as per audited financial statements	Public Advertisement of IDP Review Review & amend draft report to accommodate comments

January		Accounting officer reviews proposed national and provincial allocations to municipality for incorporation into the draft budget for tabling. (Proposed national and provincial allocations for three years must be available by 20 January) MFMA s 36	Adoption of IDP by Council
February		Accounting officer finalises and submits to Mayor proposed budgets and plans for next three-year budgets taking into account the recent mid-year review and any corrective measures proposed as part of the oversight report for the previous years audited financial statements and annual report Accounting officer to notify relevant municipalities of projected allocations for next three budget years 120 days prior to start of budget year MFMA s 37 (2)	9th February - Management Meeting to discuss Budget. Meetings with Exco members & the Speaker were held during February and March. 27th February - Council to adopt Adjustments Budget where necessary
March	Mayor tables municipality budget, resolutions, plans, and proposed revisions to IDP at least 90 days before start of budget year MFMA s 16, 22, 23, 87; MSA s 34	Accounting officer publishes tabled budget, plans, and proposed revisions to IDP, invites local community comment and submits to NT, PT and others as prescribed MFMA s 22 & 37; MSA Ch 4 as amended Accounting officer reviews any changes in prices for bulk resources as communicated by 16 March MFMA s 42	9th March - Steering Committee Meeting - IDP 31st March - Mayor to table the Draft Budget, revised IDP and Draft SDBIP.
April		Accounting officer assists the Mayor in revising budget documentation in accordance with consultative processes and taking into account the results from the third quarterly review of the current year	Mayor and Council required to manage the Public Participation Programme, call for public submissions and convene public meetings: Tuesday 7th April 2009 - Yanguye Hall Wednesday 8th April 2009 - Melmoth Town Hall Thursday 9th April 2009 - Ndundulu Hall
May	Public hearings on the budget, and council debate. Council consider views of the local community, NT, PT, other provincial and national organs of state and municipalities. Mayor to be provided with an opportunity to respond to submissions during consultation and table amendments for council consideration. Council to consider approval of budget and plans at least 30 days before start of budget year. MFMA s 23, 24; MSA Ch 4 as amended Entity board of directors to approve the budget of the entity not later than 30 days before the start of the financial year, taking into account any hearings or recommendations of the council of the parent municipality MFMA s 87	Accounting officer assists the Mayor in preparing the final budget documentation for consideration for approval at least 30 days before the start of the budget year taking into account consultative processes and any other new information of a material nature	1st May - 15th May - Council to consider any submissions, comments by organs of state, i.e. District & Local Government, Provincial & National Government and Local Communities 18th May - 29th May - Mayor tables the final Budget, IDP and SDBIP for Council to approve by 29th May

June	<p>Council must approve annual budget by resolution, setting taxes and tariffs, approving changes to IDP and budget related policies, approving measurable performance objectives for revenue by source and expenditure by vote before start of budget year</p> <p>MFMA s 16, 24, 26, 53</p> <p>Mayor must approve SDBIP within 28 days after approval of the budget and ensure that annual performance contracts are concluded in accordance with s 57 (2) of the MSA. Mayor to ensure that the annual performance agreements are linked to the measurable performance objectives approved with the budget and SDBIP. The mayor submits the approved SDBIP and performance agreements to council, MEC for local government and makes public within 14 days after approval.</p> <p>MFMA s 53; MSA s 38-45, 57 (2)</p> <p>Council must finalise a system of delegations</p> <p>MFMA s 59, 79, 82; MSA s 59-65</p>	<p>Accounting officer submits to the mayor no later than 14 days after approval of the budget a draft of the SDBIP and annual performance agreements required by s 57 (1)(b) of the MSA.</p> <p>MFMA s 69; MSA s 57</p> <p>Accounting officers of municipality and entities publishes adopted budget and plans</p> <p>MFMA S 75, 87</p>	<p>12th June - Accounting Officer to submit approved documentation to National and Provincial Treasuries and relevant organs of state with Appendix A, B and C and update performance agreements of senior staff accordingly</p>
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Abbreviations: **IDP** - Intergrated Development Plan; **MFMA** - Local Government: Municipal Finance Management Act, No. 56 of 2003; **MSA** - Local Government: Municipal Systems Act, No. 32 of 2000, as amended; **MTBPS** - National Treasury annual publication, Medium Term Budget and Policy Statement **NT** - National Treasury; PT - Provincial Treasuries; **SDBIP** - Service Delivery and Budget Implementation Plan

7.6 Table A: Mthonjaneni Core Functions

MTHONJANENI (285) CORE FUNCTIONS	
1	Integrated development planning for the municipality
2	Bulk supply of electricity
3	Municipal roads within the town of Melmoth
4	Municipal health serving the area of the municipality
5	Fire fighting services for municipality/shared service
6	Cemetery
7	Municipal public works relating to any of the above function or and other function assigned to the municipality
8	The receipt, allocation and if applicable distribution of grants made to the municipality
9	The imposition and collection of taxes, and duties as related to the above functions or may be assigned to the Municipality in terms of national legislation.
10	Building regulations
11	Local tourism
12	Licensing and control of undertakings that sell food to the public
13	Refuse removal, refuse dumps, solid waste disposal and cleansing services
14	Library serving the area of the municipality
15	Licensing vehicle and Drivers serving Melmoth and further afield
16	Local Economic Development Projects
17	Town Planning

7.7 Table B: Mthonjaneni Development Strategies

Strategy	Description
Infrastructure Services	To ensure that all people within the municipality have access to basic services consistent with National Policy. To reduce backlogs in terms of physical infrastructure, assess to basic services and social facilities. To establish mechanisms and structure for effective stakeholder participation and capacity building. To ensure that all our areas and infrastructure are properly maintained.
Local Economic Development (Key focus area)	To facilitate economic growth & development within the municipal area. To investigate strategies for attracting new businesses and retaining existing ones.
Institutional Development	To ensure that all corporate decisions, programs, budget, and expenditure framework are aligned to the IDP agenda and priorities. To streamline decision making process, and implementation. To foster and maintain good relations with the District & Provincial Departments and Service Providers, as well as with Strategic Partnerships. To facilitate Community Development and involvement in all aspects of local governance.
Environmental and Land Use Management	To facilitate integrated delivery of human settlement, especially to eradicate informal settlement & to meet the communities' ongoing habitation needs. To facilitate land reform and agricultural development. To facilitate land reform and agricultural development.
Social Development	To address social issues such as unemployment and poverty. To identify and implement interventions to address HIV/AIDS and other related diseases. To identify and implement interventions to address youth issues. To identify and implement interventions to address gender empowerment issues.

8 Budget Related Policies Overview and Amendments

Budget related policies include, but are not limited to:

- 1 Banking and Investment
- 2 Budget
- 3 Tariffs
- 4 Study Scheme
- 5 Indigent Support
- 6 Grants-in-Aid
- 7 Salary Advancements
- 8 Interns, Learnership, Volunteerism & In-Service
- 9 Recruitment, Selection, Transfer, Promotion, Demotion and Appointments
- 10 Supply Chain Management
- 11 Credit Control and Debit Collection
- 12 Rates Policy

FUNDING THE BUDGET

9. Source of Funding

SUMMARY OF INCOME SOURCE

1. INCOME FROM RATE PAYERS

	2008/2009	2009/2010
Assessment rates	3 380 000	3 500 000
Administration	1 962 900	2 217 800
Burial Fees	60 000	50 000
Library Fines	4 000	2 500
Protection Services	2 334 000	1 815 000
Refuse Removal	844 000	879 000
Town Estates	487 000	485 000
Sub Total	9 071 900	8 949 300
Electricity	7 010 000	9 022 000
	16 081 900	17 971 300

2. INCOME FROM GRANTS

Equitable Share	10 735 000	14 313 000
Local Gov Finance Management	500 000	1 585 000
Infrastructure Grant	5 345 000	8 097 000
Land Use Management	0	0
Performance Management	0	0
MDPCB	0	0
IDP	0	0
Mun Systems Improvement Programme	735 000	2 676 000
Public Health	929 000	893 000
Municipal Dev Infrastructure	0	0
Valuation Roll	0	121 000
Unspent Grant Money	3 000 000	17 300
Inter-Departmental monitoring	0	0
Provincial Management Ass. Program	0	300 000
Project Consolidate	0	0
	21 244 000	28 002 300

Total Income	37 325 900	45 973 600
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Grant Funding Income

NATIONAL

				2008/2009	2009/2010
Grant	Vote No.	Page	Purpose	Amount	Amount
Equitable Share	5401	2	Indigent Support	220 000	50 000
	5461	2	TRF Uthungulu	0	0
	5400	2	Capacity Building	4 228 000	8 263 000
	5468	2	Grant-in-aid	90 000	60 000
	5469	2	Ward Projects	2 704 000	2 700 000
	5470	2	Community Services	0	0
	5400	3	Mayor & Councillors	1 300 000	1 500 000
	5400	5	Fire/Shared Services	340 000	360 000
	5400	9	Refuse Removal	500 000	530 000
	5090	10	Roads & Storm water	550 000	850 000
	5400	21	Electricity FBS	220 000	220 000
	5400	21	Electricity Maintainance	583 000	-220 000
	5400	21	Capital Upgrade	0	0
				10 735 000	14 313 000
Finance Management	5462	2		500 000	1 585 000
Munic. Systems Improvement	5471	2		735 000	2 676 000
Munic. Infrastructure	5092	10		5 345 000	8 097 000
Total National				17 315 000	26 671 000

PROVINCE

				2008/2009	2009/2010
	Vote No.	Page		Amount	Amount
Spatial Planning (LUMS)	5463	2		0	71 000
Tourism	5464	2		0	22 000
Munic. Dev. Capacity Building	5465	2		0	146 000
Library	5466	2		0	65 000
Munic. Dev. Infrastructure	5472	2		0	375 000
Valuation Roll & Property Rates	5473	2		121 000	444 000
Housing Plan	5474	2		0	3 258
R.E.D.S.	5475	2		3 000 000	17 300
Management Assistance Prog.	5476	2		300 000	665 000
Proj.Consol.-Internal Control	5478	2		0	141 000
Infrastructure Investment	5479	2		0	26 217
Aloe Production	5480	2		0	109 000
Public Health	5410	7		929 000	893 000
Total Province				4 350 000	2 977 775

Total Grant Funding	21 665 000	29 648 775
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Equitable Share

	2008/2009	2009/2010	2010/2011
Provisions for indigent support	200 000	50 000	0
Electricity- Thubalethu Maint + Fbs	803 000	0	0
Fire Brigade- Mthonjaneni	340 000	360 000	0
Refuse removal Thubalethu	500 000	530 000	0
Councillors Allowance & Gen Expenses	1 300 000	1 500 000	0
Councillors Allowance & Special Contribution	0	0	0
Mayor Discretionary +Grants	110 000	60 000	0
Transformation /Capacity/Building	4 078 000	8 113 000	17 684 000
Ops Room Mthonjaneni	150 000	150 000	0
Training	0	0	0
Capital Projects (Prot. Services - IDP)	0	0	0
Roads and Stormwater Maint	550 000	850 000	0
Upgrading Roads (IDP)	0	0	0
Ward Projects (IDP)	2 704 000	2 700 000	0
Capital Electricity	0	0	0
Transfer- Uthungulu Water	0	0	0
- Uthungulu Sewerage	0	0	0
	10 735 000	14 313 000	17 684 000
Total Grants by National			
Equitable Share	10 735 000	14 313 000	17 684 000
Local Gov Financial Management	500 000	1 585 000	1 000 000
Infrastructure Grant (MIG)	5 345 000	8 097 000	9 400 000
Mun System Improvement Programme	735 000	2 676 000	750 000
	17 315 000	26 671 000	28 834 000
Total Grants Province			
Lums (Spatial)	0	71 000	0
Tourism	0	22 000	0
Municipal Dev Capacity Building	0	146 000	0
Library	0	65 000	0
Public Health	929 000	893 000	1 116 000
Municipal Dev Infrastructure	0	375 000	0
Valuation Roll	121 000	444 000	0
Housing Plan	0	3 258	0
Unspent Grant Money	3 000 000	0	0
Provincial Management Assistance Prog.	300 000	665 000	0
Infrastructure Investment	0	26 217	0
Project Consolidate:Internal Control	0	141 000	0
Aloe Production	0	109 000	0
R.E.D.S.	0	17 300	0
	4 350 000	2 977 775	1 116 000
Total Grants	21 665 000	29 648 775	29 950 000

2011/2012
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19 300 000
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19 300 000
19 300 000
1 250 000
8 070 000
790 000
29 410 000

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29 410 000

Grant Funding Expenditure
Equitable Share

				2008/2009		2009/2010
	Pg					
109011	11	Mayor & Councillors		1 300 000		2 000 000
109012	12	Municipal Manager's Office				
		Salaries	750 000		800 000	
		Office Equipment	20 000		30 000	
		Training	0	770 000	0	830 000
109013	13	Finance Services:				
		Salaries	1 300 000		1 650 000	
		Indigent Support	200 000		50 000	
		Sundries Ops Room	150 000		150 000	
		Uthungulu Transfer		1 650 000		1 850 000
109014	14	Corporate Services:				
		Salaries	1 698 000		1 978 000	
		Vehicle & Furniture	50 000		50 000	
		Disaster Management	0		0	
		Tourism	20 000		45 000	
		Youth/AIDS Programs	115 000		150 000	
		Town Planner	0		0	
		Cultural, Sports Activities	125 000		165 000	
		Grant-in-Aid	110 000		60 000	
		Community Services -IDP	0		0	
		Ward -IDP	2 704 000		2 700 000	
		Training	0	4 822 000	0	5 148 000
109020	15	Fire Brigade		340 000		360 000
109030	17	Public Health		0		0
109035	18	Protection Services		0		0
		Salaries		0		745 000
		Travel Extended Area		0		0
109040	19	Refuse		500 000		530 000
109045	20	Town Estates:	0		0	
		Salaries	0		2 000 000	
		Roads	0	550 000	850 000	2 850 000
309060	22	Electricity				
	22	Operating	553 000		0	
	22	Capital	0		0	
	21	Training	0		0	
	21	FSB	250 000	803 000	0	0
				10 735 000		14 313 000

Other Grants

				2008/2009		2009/2010
109013	13	6457	Municipal Dev. Infrastructure	0		375 000
	13	6458	Valuation Roll	121 000		444 000
	13	6459	Tourism	0		22 000
	13	6560	Housing Plan	3 000 000		3 258
	13	6561	Municipal Systems Improvement	735 000		2 676 000
	13	6562	Spatial Planning	0		71 000
	13	6563	Library	0		65 000
	13	6564	Municipal Dev. Capacity Building	0		146 000
	13	6565	R.E.D.S.	0		17 300
	13	6454	Finance Management Grant	500 000		1 585 000
	13	6560	Prov. Management Assistant Program	300 000		665 000
	13	6568	Proj. Consolidate: Internal Control	0		141 000
	13	6568	Infrastructure Investment	0		26 217
	13	6568	Aloe Production	0		109 000
109030	17		Public Health	929 000		893 000
109045	20	6733	MIG Projects	5 345 000		8 097 000
				10 930 000		15 335 775

Total Grants 21 665 000

29 648 775

11 Disclosure on salaries, allowances and benefits

SUPPORTING TABLE	SALARY	SOCIAL*	ALLOWANCES	PERFORMANCE	TOTAL
2009/10 BUDGET YEAR	Rand ('000)pa	CONTRIBUTIONS Rand ('000)pa	Rand ('000)pa	BONUSES Rand ('000)pa	PACKAGE Rand ('000)pa
<u>Councillors</u>					
Mayor	205	28	89		322
Deputy Mayor	147	41	74		262
Speaker	164	24	74		262
Total for all other councillors	918	157	446		1521
Total Councillors	1434	250	683	0	2367
<u>Officials of the Municipality</u>					
Municipal Manager (MM): (4/5)	595	0	0	83	678
List each senior manager reporting to MM by designation					
Chief Finance Officer	534	0	0	75	609
Executive Director: Technical Services					
Deputy Municipal Manager					
Executive Director: Corporate Services	534	0	0	75	609
Senior Officials	1663	0	0	233	1896
Total Cost of Remuneration to Municipality	3097	250	683	233	4263

* - Includes contribution to medical aid and pension fund

11 Disclosure on salaries, allowances and benefits

SUPPORTING TABLE	PRECEDING YEAR	CURRENT YEAR			MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK		
	2007/2008	2008/2009			BUDGET YEAR 2009/2010	BUDGET YEAR +1 2010/2011	BUDGET YEAR +2 2011/2012
	Audited Actual R'000 A	Audited Budget R'000 B	Audited Budget R'000 C	Full Year Forecast R'000 D	Budget R'000 E	Budget R'000 F	Budget R'000 G
SUMMARY OF TOTAL SALARIES, WAGES, ALLOWANCES etc							
<u>Councillors (Political Office Bearers plus Other)</u>							
Basic Salaries	1 218	1 317	0	1 317	1434	0	0
Pension Contributions	154	166	0	166	212	0	0
Medical Aid Contributions	11	38	0	38	38	0	0
Allowances	558	614	0	614	683	2700	3000
Sub Total - Councillors	1941	2135	0	2135	2367	2700	3000
% of Total Payroll Cost	18%	17%	0	17%	17%	17%	17%
<u>Senior Managers of the Municipality (s 57 of Systems Act)</u>							
Basic Salaries	1340	1475	0	1475	1663	1625	1785
Pension & Medical Aid Contributions	0	0	0	0	0	0	0
Allowances	0	0	0	0	0	0	0
Performance Bonus	201	220	0	220	233	245	260
Sub Total - Senior Managers of Municipality	1541	1695	0	1695	1896	1870	2045
% of Total Payroll Cost	14%	14%	0	14%	14%	14%	14%
<u>Other Municipal Staff</u>							
Basic Salaries	6301	6558	0	6558	7 014	8 770	9 905
Pension Contributions	663	778	0	778	924	0	0
Medical Aid Contributions	276	343	0	343	343	0	0
Allowances	150	111	0	111	89	0	0
Overtime	213	234	0	234	234	240	240
Sub Total - Other Municipal Staff	7603	8023	0	8023	8605	9010	10145
% of Total Payroll Cost	68%	69%	0	69%	69%	69%	69%
Total Payroll Costs	11085	11853	0	11853	12868	13580	15190
Total Operational Cost	0	32 382	0	32 382	39 622	37 605	42 095
Total Payroll Cost excluding Councillors Allowances	9144	9718	0	9718	10 500	10 880	12 190
Total Payroll Cost excluding Councillors as a % of operational expenditure	28%	32%	0	32%	32%	34%	34%

11 Disclosure on salaries, allowances and benefits

SUPPORTING TABLE	PRECEDING YEAR	CURRENT YEAR		MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK		
	2007/2008	2008/2009		BUDGET YEAR 2009/2010	BUDGET YEAR +1 2010/2011	BUDGET YEAR +2 2011/2012
	Audited Actual No. A	Audited Budget No. B	Full Year Forecast No. D	Budget No. E	Budget No. F	Budget No. G
SUMMARY OF PERSONNEL NUMBERS						
Municipality						
Councillors (Part time)	11	11	11	11	11	11
Senior Managers including Municipal Manager (s 57 of Systems Act)	3	3	3	3	3	3
Other Managers	2	2	2	2	2	2
Technical/Professional Staff	2	3	3	3	3	3
Other Staff (clerical, labourers, etc)	74	76	76	78	78	78
Total Personnel Numbers	92	95	95	97	97	97

Column Definitions:

B. The pre - audited actual for 2007/2008 as per the financial statements

C. The numbers as per the original budget approved by council for the 2008/2009 budget year.

D. An estimate of final actual figures (pre-audit) for the 2008/2009 budget year at the point in time of preparing the budget for the 2008/2009 budget year.

E. The number to be included in the 2009/2010 approved budget.

F. The indicative projection for 2010/2011

G. The indicative projection for 2011/2012

12. Disclosure on Implementation of MFMA & Other Legislation

The Municipal Finance Management Act, 2003 (Act No. 56 of 2003) became effective on 1 July 2004. Elements of the act have been phased in according to capacity of each municipality - high, medium and low. As a low capacity municipality, Mthonjaneni has complied with the legislation.

The MFMA has introduced significant changes to the financial management of local government. One of the main changes in budget preparation is that the single year, line item budgeting - which was a common feature of the previous practices - has been replaced by multi-year budgeting at a more strategic level.

The MFMA aims to modernise budget and financial practices at all spheres of government, thereby facilitating effective service delivery. The general public plays an important role in ensuring a budget is set to reflect service delivery. For example, during the budget preparation process, Section 21 of the MFMA requires communities and residents within the municipal jurisdiction to be part of the Budget and Integrated Development Planning (IDP) processes.

Communities can also monitor the performance of the approved budget through regular reporting of the Service Delivery & Budget Implementation Plan (SDBIP) and the performance contracts of senior managers. These are prepared at the same time as the budget, thus ensuring alignment at the start of the financial year. These highlight the key service delivery and performance targets that senior managers are accountable for.

Some of the key budget reforms encapsulated within the MFMA, that Mthonjaneni has applied are:

- Forward looking, multi-year budgets with strategic focus;
- Clear links between budget allocations and agreed policies;
- Improved integration of budget and planning processes;
- New budget process timetable with earlier adoption of budgets by council and earlier audits of Annual Financial Statements;
- Improved in-year reporting according to vote/function;
- Improved financial management information;
- Service Delivery and Budget Implementation Plans (SDBIP) developed and approved with budgets;
- New accounting norms and standards;
- Improvements to procurement and Supply Chain Management policies and processes;
- Establishment of an audit committee and oversight process reforms; and
- Focus on performance measurement.

The MFMA implementation is monitored through regular reporting including:

- Quarterly reviews of MFMA implementation plans and the 12 urgent implementation priorities checklist;
- Monthly returns to National Treasury and monthly reports to the Mayor & Council, as required by section 71;
- Mid-year budget and performance assessment as required by section 72.

Other legislation

The other important pieces of legislation when considering the budget processes are:

- The Division of Revenue Act 2006; and
- The Municipal Systems Act (Act No. 32 of 2000), together with the Municipal Systems Amendment Act (Act No. 44 of 2003).

Division of Revenue Act 2006

This Act provides the three year allocations from national government and local government. It sets out all the reporting requirements and conditions relating to the grants. Alongside this Provincial Departments allocate funding to local government by means of a provincial gazette.

These allocations are used when preparing the three year budget in order to comply with section 18 of the MFMA (relating to reasonably anticipated revenues to be collected). Additional allocations - both nationally and provincially - are sometimes made to municipalities. However, these are not included in the original budget as the allocations are not certain. When confirmed they will be included in an adjustments budget in accordance with section 28 of the MFMA.

The Municipal Systems Act (Act No.32 of 2000) and the Municipal Systems Amendment Act (Act No. 44 of 2003)

These Acts form the basis of the links between the budget and the Integrated Development Plan (IDP). In particular, the aspects that have been considered in preparing the budget are:

- Community participation
- Performance management, providing also the basis for measurable performance objectives in the Service Delivery and Budget Implementation Plan (SDBIP); and Tariff policy.

13. Budget and SDBIPs - Departmental/Functional (Internal)

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN:

MTHONJANENI LOCAL MUNICIPALITY

The Local Government: Municipal Finance Management Act (Act No. 56 of 2003), in terms of section 69(3), requires that a Service Delivery and Budget Implementation Plan (SDBIP) must be drawn up for implementation during a financial year.

The SDBIP gives effect to the Integrated Development Plan (IDP) and budget and serves as an agreement between the **administration, Council and community** expressing the goals and objectives set by the Council as quantifiable outcomes that can be implemented by the administration over the next twelve months.

This provides the basis for measuring performance in **service delivery** against end-of-year **targets** and **implementing** the budget.

The SDBIP enables the **Municipal Manager** to monitor the performance of **senior managers**, the **Mayor** to monitor the performance of the **Municipal Manager** and for the **community** to monitor the performance of the **municipality**.

OBJECTIVES

The SDBIP set the following objectives:-

Sets in-year information, such as quarterly service delivery and monthly budget targets.

Links each service delivery output to the budget.

The SDBIP is to be submitted to the Mayor no later than 28 days after the approval of the annual budget.

Section 1 of the Municipal Finance Management Act (No.56 of 2003) defines the SDBIP as:

- “ a detailed plan approved by the mayor of a municipality in terms of section 53 (1)(c)(ii) for implementing the municipality’s delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:**
- (a) projections for each month of-**
 - (i) revenue to be collected, by source; and**
 - (ii) operational and capital expenditure, by vote;**
 - (b) service delivery targets and performance indicators for each quarter”.**

The municipal manager is responsible for the preparation of the SDBIP, which must be legally submitted to the mayor for approval once the budget has been approved by the council (around end-May or early-June). However, the municipal manager should start the process to prepare the top-layer of the SDBIP no later

than the tabling of the budget (around March or earlier) and preferably submit a draft SDBIP to the mayor by 1 May (for initial approval). Once the budget is approved by the Council, the municipal manager should merely revise the approved draft SDBIP, and submit for final approval within 14 days after the approval of the budget. The mayor should therefore approve the final SDBIP and performance agreements simultaneously, and then make the SDBIP and performance agreement of the municipal manager public within 14 days, preferably before 1 July. Note that it is only the top layer (of high-level) detail of the SDBIP that is required to be made public.

It is the output and goals made public in the SDBIP that will be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality. The in-year monitoring is designed to pick up major problems only, and aimed at ensuring that the mayor and municipal manager are taking corrective steps when any unanticipated problems arise. The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

The SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community. A properly formulated SDBIP will ensure that

appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council. It enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager and the municipal manager and senior managers determined at the start of every financial year approved by the mayor. It must also be consistent with outsourced service delivery agreements such as municipal entities, public-private partnerships, service contracts and then like.

The SDBIP concept

Municipal managers are encouraged to develop the SDBIP concept further so that it is meaningful and useful to managers. Many municipal managers will already have some form of management plan and the challenge is to develop such management plans as a SDBIP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and end-of-year annual reports.

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the senior managers in the top management team, the inputs to be used, and the time deadlines for each output. The SDBIP will therefore determine the performance agreements of the municipal manager and senior managers, including the outputs and deadlines for which they will be held responsible. The SDBIP should also provide all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward councilors in service delivery information.

The SDBIP is also a vital monitoring tool for the mayor and council to monitor in-year performance of the municipal manager and for the municipal manager

to monitor the performance of all managers in the municipality within the financial year. This enables the mayor and the municipal manager to be proactive and take remedial steps in the event of poor performance. The SDBIP aims to ensure that managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible. The SDBIP also enables the council to monitor the performance of the municipality against quarterly targets on service delivery.

Being a management and implementation plan (and not a policy proposal), the SDBIP is not required to be approved by the council-it is however tabled before council and made public for information and for the purpose of monitoring. The SDBIP should be seen as a dynamic document that may (at lower layers of the plan) be continually revised by the municipal manager and other top managers, as actual performance after each month or quarter is taken into account. However, the top-layer of the SDBIP and its targets cannot be revised without notifying the council, and if there is to be changes in service delivery targets and performance indicators, this must be with the approval of the council, following approval of an adjustments budget (section 54(1) (c) of MFMA). This council approval is necessary to ensure that the mayor or municipal manager do not revise service delivery targets downwards in the event where there is poor performance.

Timing and Methodology for Preparation of the SDBIP

Section 69 (3) (a) of the MFMA requires the accounting officer to submit a draft SDBIP to the mayor no later than 14 days after the approval of the budget and drafts to the performance agreement as required in terms of the section 57 (1) (b) of the Municipal Systems Act. The mayor in accordance with section 53 (1) (c) (ii) of the MFMA.

These are the legal requirements and deadline limits to assist a municipality to comply with the law-however, best practice suggests that this be done earlier by municipalities, starting with senior managers to draw up their second layer departmental SDBIPs in the early stages of the planning and budget preparation process in line with the strategic direction set in the IDP. The mayor and municipal manager should lead this process.

The municipality should ideally publish its draft SDBIP with its draft budget, or soon after as supporting documentation to assist its budget hearings process normally held at the end of March or in April. As noted above, the SDBIP should be submitted to the mayor by 1 May at the latest. If the draft SDBIP is to be provided for the budget hearings, the municipality may want to bring this date forward, or provide departmental SDBIPs as supporting information to the relevant committee around the end of March. In this case, the mayor will need to approve such departmental or draft SDBIP by mid-March. It should be noted that it is up to the municipality to determine extra detail, and whether they wish

to bring forward their deadlines for submission and approval. A municipality could also opt to have a high level SDBIP complete with ward break-downs for tabling and publication, but may also in addition make available lower layer departmental SDBIPs and other information as requested by council.

With careful planning of the budget process it may be possible for the mayor to approve the SDBIP in less than 7 days after the council approves the budget. Legally, to take account of possible revisions to the budget, the Act allows for this to occur not later than 28 days after budget approval.

The SDBIP is a key management, implementation and monitoring tool, which provides operational content to the end-of-year service delivery targets set in the budget and IDP. It determines the performance agreements for the municipal manager and all top managers, whose performance can then be monitored through section 71 monthly reports, and evaluated through the annual report process.

Quarterly Projections for Service Delivery Targets and other Performance Indicators

Quarterly Targets											
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Municipal Managers Office											
Vote: Executive and Council											
1. Mayoral Office											
Report on implementation of budget	Submit quarterly to Council	3				1		1		1	
Performance indicators in S D B I P	Made public in July 2009	1		1							
Performance agreements in S D B I P	Made public in July 2009	1		1							
Time schedule of key deadlines for budget and IDP process	Tabled in August 2009	1		1							
Mid year performance assessment report	Tabled in January 2010	1						1			
Adjustments budget	Tabled in January 2010	1						1			
Annual report	Tabled in January 2010	1						1			
Draft budget, revisions to IDP, resolutions and other related documents	Tabled in March 2010	1						1			
Issues raised in Auditors-General report	Addressed in March 2010	1						1			
Consultation on draft budget	No. of meetings in April 2010	3								3	
Responds to submissions of community	Amends budget in May 2010	1								1	
Service Delivery and Budget Implementation Plan	Approve in June 2010	1								1	
2. Municipal Manager											
Monthly expenditure statements to Mayor	No. of statements	12		3		3		3		3	
Performance Agreements Section 57 employees and performance assessment	Signed July 2009	1		1							
Consolidated report of withdrawals	Consolidate in July 2009	1		1							
Report to Council on the expenditure incurred on staff salaries, wages, allowances and benefits	Table quarterly	4		1		1		1		1	
Time schedule of key deadlines for budget and IDP process	Submit quarterly to Council	4		1		1		1		1	
Annual financial statements to Auditor-General	Made public in July 2009	1		1							
IDP consultation processes	Submit end of August 2009	1		1							
Internal Strategic Consultation processes	Start in August 2009	3		2		1					
Engages with national and provincial sector depts on sector spesific programmes for alignment with IDP	Begin in September 2009	6		3				3			
Impact of different service delivery levels on rates and tariffs	Begin in September 2009	4		4							
National policies, budget plans and potential price increases of bulk resources	Inform community in Oct 2009	1				1					
Changes to the IDP for incorporation into IDP review	Review with dept heads in Oct 09	1				1					
Mid year performance assessment report to Mayor, N T and P T	Review in November 2009	1				1					
Annual report	Submit in January 2010	1						1			
Annual report to AG, PT and D T & L G	Made public in January 2010	1						1			
National and Provincial allocations	Submit in January 2010	1						1			
	Review in January 2010	1						1			

Quarterly Projections for Service Delivery Targets and other Performance Indicators

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarterly Targets							
				Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Municipal Manager (continues)											
Draft budget and plans for next 3 years to Mayor	Submit in February 2010	1						1			
Oversight report of annual report	Made public in March 2010	1						1			
Draft budget, plans and proposed revisions to IDP	Publish in March 2010	1						1			
Approved budget and budget related policies	Publish in June 2010	1								1	
Draft SDBIP and annual performance agreements to Mayor	Submit in June 2010	1								1	
Approved SDBIP to National Treasury	Submit in June 2010	1								1	

Quarterly Projections for Service Delivery Targets and other Performance Indicators

Quarterly Targets											
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Financial Services											
1. Vote: Finance & Administration											
1.1 Budget and Management Accounts											
Compilation of financial statements in terms of MFMA	Submitted to Auditor - General by 31 August 2009	1		1							
Time schedule of key deadlines for 2009/2010 budget	Submitted in August 2009	1		1							
Expenditure Statements	No. of Statements	12		3		3		3		3	
Consolidate and prepare proposed 2009/2010 budget	Started in December 2009	1				1					
6 monthly budget statements	Tabled in January 2010	1						1			
Adjustment budget for 2009/2010	Tabled in January 2010	1						1			
Budget related policies	Finalised in February	1						1			
Draft 2010/2011 budget	Tabled in March 2010	1						1			
Draft S D B I P for 2010/2011	Tabled in March 2010	1						1			
Primary banking account detail to Provincial Treasury and Auditor-General	Forwarded in March 2010	1						1			
Draft 2010/2011 budget to National Treasury (3 Copies)	Forwarded in April 2010	1								1	
Draft 2010/2011 budget to Provincial Treasury (1 Copy)	Completed and mailed in April 2010										
Appendix A completed and sent to PT and NT	Completed and mailed in April 2010										
	Final 2010/2011 budget	1								1	
Final 2010/2011 budget to National Treasury	Forwarded in June 2010	1								1	
S D B I P for 2010/2011	Approved in June 2010	1								1	
1.2 Revenue											
Monitor the implementation of credit control and indigent policies	Reporting monthly to MFC	12		3		3		3		3	
Monitor debt collection targets	Reporting monthly to MFC	12		3		3		3		3	
1.3 Expenditure											
DoRA reports on all grants received	Submitted Monthly	100%		100%		100%		100%		100%	
SCM reports in accordance with regulations, policy and procedures	Submitted Quarterly	4		1		1		1		1	
Payroll is completed timeously and accurately	Completed within 7 working days of the end of the month	100%		100%		100%		100%		100%	
Payment of creditors on time in terms of Section 65 of MFMA	No. of creditors paid on time	100%		100%				100%		100%	

Quarterly Projections for Service Delivery Targets and other Performance Indicators

Quarterly Targets											
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
<u>Department - Corporate & Community Services</u>											
<u>1. Vote: Finance & Administration</u>	Council	4		1		1		1		1	
<u>1.1 Administration</u>	Exco	11		3		3		3		2	
Compilation Agenda & Minutes	No. of Agendas and Minutes	15		4		4		4		3	
Enquiries and complaints	No. of replies	all									
Skills Development Plan	Submit report by June 2010	1								1	
Draft 2010/2011 budget	Submit in November 2009	1									
<u>2. Vote: Community and Social Services</u>											
Sports / Activities	No. of events	2		1		1					
Cultural Development	No. of events	2		1		1				1	
Staff Wellness	No. of assistance rendered	1				1					
Youth Activities / Other programs	No. of programmes	4		1		1		1		1	
Community gardens (re-evaluation)	No. of gardens	all									
Work creation	No. of temp jobs created	60		30		30					
2.1 Mthonjaneni Library		all									
<u>3. Vote: Housing</u>											
Housing Scheme -	Infrastructure completed										
Victoria Street Housing Project		40%		20%		20%					
Yanguye Rural Housing Project		50%		20%		30%					
<u>4. Vote: Planning and Development</u>											
Draft Integrated Development Plan	Approval by April 2010	1						1			
Final Integrated Development Plan	Approval by June 2010	1								1	
Land Use Management (Urban)	Completed by June 2010	1								1	

Quarterly Projections for Service Delivery Targets and other Performance Indicators

Quarterly Targets											
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Corporate & Community Services (Manager: Protection Services)											
1.Vote: Finance & Admin (Protection Services) Enquiries and complaints	No. of replies	all		100%		100%		100%		100%	
2.Vote: Public Safety											
2.1 Traffic											
Road Safety Projects	No. of projects	6		2		2		1		1	
Road Signs	No. of signs	all		100%		100%		100%		100%	
Road Markings	No. of kilometers	all		100%		100%		100%		100%	
2.2 Fire Fighting											
Rural Fire Prevention (assist Rural Metro)	No. of reactions to calls	all		100%		100%		100%		100%	
3.Vote: Road Transport											
3.1 Testing Grounds											
Examination of vehicles	No. of vehicles										
Motor Registrations & Licensing :	Units of one hundred	100%		25%		25%		25%		25%	
Driver's Licences: Bookings	No. of bookings	2800		700		700		700		700	
Passed	No. of passes	2800		280		280		280		280	
Learner's Licences: Bookings	No. of bookings	5520		1380		1380		1380		1380	
Passed	No. of passes	5520		552		552		552		552	

Quarterly Projections for Service Delivery Targets and other Performance Indicators											
Quarterly Targets											
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Technical Services											
Vote: Finance & Administration											
Enquiries and complaints	No. of replies	60		20		20		20			
Vote: Planning & Development											
Building inspections conducted	No.of building inspections	15		5		5		3		2	
Property inspections conducted	No.of property inspections	60		20		10		10		20	
G I S information capturing	No. of captures	100		25		25		25		25	
Vote: Community & Social Services											
Cemetery	No. of graves dug	40		10		10		10		10	
Vote: Housing											
Upgrade staff accommodation	No. of square metres (m²)										
Upgrade staff houses	No. of houses	3				1		1		1	
Vote: Refuse Removal											
Refuse bins	Deliver by September 2009	10		5				5			
Vote: Road Transport											
Upgrading of road to landfill site	No. of meters	1000		200		500		300			
Access road resurfacing	No. of square metres (m²)										
Sidewalks	No. of meters	2000		1000		1000					
Pothole Repairs	No. of meters	1000		250		250		250		250	
Catchpits and manhole covers	No. to be completed	15		10		5					
Upgrade rural roads	No. of kilometres (km)										
Causeways	No. of causeways										
Melmoth: Upgrade gravel roads to surfaced roads	No. of kilometres (km)										
Victoria Street (From Reinhold Str to Cemetary)	450m	100%		10%		40%		40%		10%	
Saxony Street (From Victoria Str to Osborne Str)	420m	100%		5%		35%		40%		20%	
Osborne Street (From Saxony Str to Reinhold Str)	210m	100%		5%		35%		40%		20%	
Jacob Cohn Street (From Justus Str to Symonds Str)	305m	100%		3%		35%		38%		24%	
Arbor Street (From Flight to Provincial Rd)	410m	100%		3%		33%		38%		26%	
Opposition Street (From High Str to Extension)	205m	100%		8%		36%		46%		10%	
Ortlepp Street (From Wilfred Str to Provincial Rd) Service road	200m	100%		3%		37%		39%		21%	
Thubalethu: Upgrade gravel roads to surfaced roads											
Road DDD (From Road GGG to Road AAA)	205m	100%		2%		20%		45%		33%	
Road AAA (From Road DDD to Provincial Rd)	420m	100%		2%		20%		45%		33%	
Melmoth: Upgrade or construct new paving roads											
Service Road (From Ortlepp Str to Downing Str)	195m	100%		5%		30%		40%		25%	

		Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
Vote/Indicator	Unit of Measurement			Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Technical Services											
Vote: Other											
Sidewalk Grass Cutting	27 014m	100%		25%		25%		25%		25%	
Vote: Waste Management											
Workshop											
Service municipal vehicles	No. of vehicles	17		5		5		5		2	
Vote: Capital Projects											
Building of Transfer Station	1	100%		25%		25%		50%			
Ward 1:											
Waiting Shelters	Project completion	100%		25%		25%		50%			
Ward 2:											
Poultry House	Project completion	100%		25%		25%		50%			
Ward 3:											
Mfanefile Soccer Field	Project completion	100%		25%		25%		50%			
Ward 4:											
Creche	Project completion	100%		25%		25%		50%			
Ward 5:											
Grazing Camps	Project completion	100%		25%		25%		50%			
Ward 6:											
Drop in HIV & AIDS centre	Project completion	100%		25%		25%		50%			

Quarterly Projections for Service Delivery Targets and other Performance Indicators
(SDBIP)

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarterly Targets							
				Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Electricity Vote: Electricity (Electricity distribution)											
1.1 Capital Projects											
ELECTRICITY											
1 X COMPLETE 3 WAY K3 - RING MAIN UNIT	R	120 000.00	1			1					
1 X COMPLETE 4 WAY K4 - RING MAIN UNIT	R	140 000.00	1			1					
POLE & INDOOR TRANSFORMER	R	145 000.00	1					1			
OFFICE EQUIPMENT (TABLES & CHAIRS)	R	15 000.00	1	1							
UPGRADE STREETLIGHTS - MELM. TOWN	R	40 000.00	PROJECT	1		1		1		1	
UPGRADE STREETLIGHTS - THUBALETO	R	40 000.00	PROJECT	1		1		1		1	
2.2 LITER BAKKIE WITH CANOPY	R	170 000.00	1	1							
LV & MV UPGRADING	R	500 000.00	PROJECT	1		1		1		1	
	R	1 170 000.00									
2.1 STREETLIGHTS											
Thubaleto (poles, cables & structures)	as per monthly project			x		x		x		x	
Melmoth (poles, cables & structures)	as per monthly project			x		x		x		x	
2.1 HV EQUIPMENT											
HV surge arrestor to install	As per required project			x		x		x		x	
HV cross arms & fuse links	As per required project			x		x		x		x	
Refurbish HV equipment & upgrading	As per required project			x		x		x		x	
Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Electricity Vote: Electricity (Electricity distribution)											
1.1 Capital Projects											
ELECTRICITY											
1 X COMPLETE 3 WAY RING MAIN UNIT	R	60 000.00	1							60 000	
OFFICE COMPUTER EQUIPMENT	R	10 000.00	1	10 000							
ELECTRONIC TEST EQUIPMENT - (LV)	R	15 000.00	PROJECT					15 000			
INDOOR TRANSFORMER	R	100 000.00	1							100 000	
UPGRADE STREETLIGHTS - MELM. TOWN	R	80 000.00	PROJECT	PROJECTS		PROJECTS		PROJECTS		PROJECTS	
UPGRADE STREETLIGHTS - THUBALETO	R	50 000.00	PROJECT	PROJECTS		PROJECTS		PROJECTS		PROJECTS	
FESTIVE SEASON DECORATIVE LIGHTS	R	50 000.00		50 000							
2.2 LITER BAKKIE WITH CANOPY	R	170 000.00		1							
LV & MV UPGRADING	R	440 000.00	PROJECT	PROJECTS		PROJECTS		PROJECTS		PROJECTS	
TOTAL COST	R	975 000.00									

ENGINEERING DEPARTMENT : ELECTRICAL
CAPITAL 2009 / 10
CASH FLOW

(SDBIP)

Vote/Indicator	Unit of Measurement	Annual Target	Revised Target	Quarterly Targets							
				Quarter Ending September		Quarter Ending December		Quarter Ending March		Quarter Ending June	
				Projected	Actual	Projected	Actual	Projected	Actual	Projected	Actual
Department - Electricity											
Vote: Electricity											
(Electricity distribution)											
1.1 Capital Projects											
ELECTRICITY											
1 X COMPLETE 3 WAY K3 - RING MAIN UNIT	R	120 000.00	1			120 000					
1 X COMPLETE 4 WAY K4 - RING MAIN UNIT	R	140 000.00	1			140 000					
POLE & INDOOR TRANSFORMER	R	145 000.00	1					145 000			
OFFICE EQUIPMENT (TABLES & CHAIRS)	R	15 000.00	1							15 000	
UPGRADE STREETLIGHTS - MELM. TOWN	R	40 000.00	PROJECT		PROJECTS	PROJECTS		PROJECTS		PROJECTS	
UPGRADE STREETLIGHTS - THUBALETO	R	40 000.00	PROJECT		PROJECTS	PROJECTS		PROJECTS		PROJECTS	
2.2 LITER BAKKIE WITH CANOPY	R	170 000.00	1		170 000						
LV & MV UPGRADING	R	500 000.00	PROJECT								
TOTAL COST	R	1 170 000.00									

1 X COMPLETE K3 WAY RING MAIN UNIT
Put out tender - 24 - 28 weeks waiting time

1 X COMPLETE K4 WAY RING MAIN UNIT
Put out tender - 24 - 28 weeks waiting time

INDOOR TRANSFORMER
To put out tender - 6 mnths waiting period

OFFICE EQUIPMENT
Office equipment (chairs & table for supervisor office)

UPGRADE STREETLIGHTS - MELM. TOWN

UPGRADE STREETLIGHTS - THUBALETO

2.2 LITER BAKKIE WITH CANOPY
Advertise August 2009

LV & MV UPGRADING
MV 35 mm cables, refurbish transformers etc., upgrading streetlights, kiosks, new connections etc.
MV cable project - remove overhead bare 11kv line & relace with 35mm underground cable
Infrared scanning program

Explanation of Variance

Explanation of Variance

Explanation of Variances

Explanation of Variance

Explanation of Variance
AV 35% Pass Rate
AV 40% Pass Rate

Page 06
Explanation of Variance

Page 07
Explanation of Variance

**CAPITAL OUTLAY AND LED PROJECTS
LINKED TO THE IDP**

Department	Capital LED Project	Source funding	Amount
Municipal Manager	Office Equipment	Revenue	26 000
Finance	Equipment	Revenue	41 000
Library	Furniture & Equipment	Revenue	15 000
Town Estates	Ward Projects	Equitable share	2 700 000
Corporate & Community	Equipment	Revenue	20 000
Corporate & Community	Furniture	Revenue	20 000
Public Health	Equipment	Dept. Public Health	0
Councillors	Mayoral Chain	Equitable share	0
Protection Services	Equipment	Revenue	50 000
Protection Services	Furniture	Revenue	0
Town Estates	Vehicle	Revenue	300 000
Town Estates	Equipment	Revenue	220 000
Roads	Equipment	Revenue	0
Roads	Roads	Revenue	123 000
Town Estates	Roads	MIG	8 097 000
Electricity	Upgrading	Surpluses	1 000 000
			12 612 000

PRIORITIZED PROJECTS

WARD	PROJECTS	PLACE
1	Upgrading of Roads	
	Waiting shelters	
	Poultry House	
2	Poultry House	Thuzini
	Poultry House	Bomvini
	Community Hall	Imfule
	Skill Development Centre	KwaMagwaza
3	Mfanefile Soccer Field	Mfanefile
	Extension/Fencing/Toilet Dloziyane Poultry	Dloziyane
	Mehlamasha Clinic Shelter	Mehlamasha
	Plumbing repairs / Drop-in Centre	Ekuthuleni
4	Creche	Nongalaza
	Community Garden	Ncanyini
	Grazing Camps	Zululiyaduma
	Grazing Camps	Ntabayenkosi
5	Grazing Camps	Hlabathini
	Sports Field	Nkwenkwe
	Sports Field	Mkhindini
6	Drop-in/HIV & AIDS Centre	Dubeni
	Grazing Camp	Mabhungu
	Paypoint	Ndundulu
	Community Hall	Siyavuna

ESTIMATES AS A % OF TOTAL EXPENDITURE

1. SALARIES AND ALLOWANCES

	2008/2009	2009/2010	2010/2011	2011/2012
Administration				
Mayor and Councillors	0	0	0	0
Municipal Managers Office	745 000	834 223	920 000	1 100 000
Financial Services	1 270 000	1 484 920	1 600 000	1 800 000
Corporate and Community Services	1 530 000	1 601 340	1 800 000	2 000 000
Library	200 000	223 312	250 000	280 000
Public Health	784 000	773 500	0	0
Protection Services	1 560 000	1 780 035	2 000 000	2 200 000
Refuse	515 000	553 930	610 000	660 000
Town Estates	2 214 000	2 327 255	2 500 000	2 800 000
Electricity - Distribution	900 000	921 883	1 200 000	1 350 000
	9 718 000	10 500 398	10 880 000	12 190 000
	24.43%	21.20%	22.32%	23.23%
2. ADMINISTRATION CHARGE	570 000	775 000	680 000	750 000
	1.43%	1.56%	1.40%	1.43%
3. COUNCILLORS ALLOWANCES	2 135 300	2 367 324	2 700 000	3 000 000
	5.37%	4.78%	5.54%	5.72%
4. GENERAL EXPENSES	10 364 500	13 334 775	9 878 500	11 039 000
	26.05%	26.92%	20.27%	21.04%
5. INSURANCES	283 000	310 000	289 700	311 000
	0.71%	0.63%	0.59%	0.59%
6. CONTRACT LABOUR	594 000	638 155	750 000	900 000
	1.49%	1.29%	1.54%	1.72%
7. REPAIRS AND MAINTENANCE	1 946 700	2 108 500	2 272 000	2 550 000
	4.89%	4.26%	4.66%	4.86%
8. TRAINING	0	20 000	40 000	40 000
	0.00%	0.04%	0.08%	0.08%
9. ESKOM	5 130 000	6 875 000	7 100 000	8 000 000
	12.90%	13.88%	14.57%	15.25%
10. PROVISIONS AND RESERVES	550 000	280 000	320 000	335 000
	1.38%	0.57%	0.66%	0.64%
11. CAPITAL	6 490 400	9 912 000	11 140 000	10 370 000
	16.31%	20.01%	22.85%	19.77%
12. TRANSFER: UTHUNGULU	300 000	313 000	345 000	380 000
	0.75%	0.63%	0.71%	0.72%
13. DEPRECIATION	1 700 000	2 100 000	2 350 000	2 600 000
	4.27%	4.24%	4.82%	4.96%
	39 781 900	49 534 152	48 745 200	52 465 000
	100.00%	100.00%	100.00%	100.00%

1. SALARIES

	2008/2009	2009/2010	2010/2011	2011/2012
Mayor and Councillors	0	0	0	0
Municipal Managers Office	745 000	834 223	920 000	1 100 000
Financial Services	1 270 000	1 484 920	1 600 000	1 800 000
Corporate Services	1 530 000	1 601 340	1 800 000	2 000 000
Library	200 000	223 312	250 000	280 000
Public Health	784 000	773 500	0	0
Protection Services	1 560 000	1 780 035	2 000 000	2 200 000
Refuse	515 000	553 930	610 000	660 000
Town Estates	2 214 000	2 327 255	2 500 000	2 800 000
Electricity Distribution	900 000	921 883	1 200 000	1 350 000
	9 718 000	10 500 398	10 880 000	12 190 000

2. ADMINISTRATION CHARGES

PROTECTION SERVICES	150 000	180 000	200 000	230 000
ELECTRICITY	400 000	570 000	480 000	520 000
PUBLIC HEALTH	20 000	25 000	0	0
	570 000	775 000	680 000	750 000

3. COUNCILLORS ALLOWANCES

COUNCILLORS ALLOWANCES	2 135 300	2 367 324	2 700 000	3 000 000
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4. GENERAL EXPENSES

Mayor and Concillors	265 000	140 000	140 000	149 000
Municipal Managers Office	229 000	238 000	287 000	312 000
Financial Services	4 256 000	7 208 475	2 848 000	3 261 000
Corporate and Community Services	3 528 000	910 000	936 000	1 029 000
Public Safety	40 000	47 000	55 000	70 000
Library	65 000	58 000	67 000	71 000
Public Health	94 000	69 500	0	0
Protection Services	453 500	432 000	498 000	545 000
Roads	25 000	8 500	12 000	15 000
Refuse	309 000	362 000	413 000	481 000
Town Estates	592 000	3 380 000	4 081 000	4 477 000
Electricity	508 000	481 300	541 500	629 000
	10 364 500	13 334 775	9 878 500	11 039 000

5. INSURANCE

RATE AND GENERAL (Mayor and Councillors)	6 000	7 000	6 200	7 000
(Financial Services)	100 000	105 000	110 000	120 000
(Library)	8 000	3 000	8 500	9 000
(Public Health)	14 000	15 000	0	0
(Protection Services)	40 000	50 000	42 000	44 000
(Refuse)	25 000	27 000	26 000	28 000
(Town Estates)	60 000	70 000	65 000	68 000
ELECTRICITY	30 000	33 000	32 000	35 000
	283 000	310 000	289 700	311 000

6. CONTRACT LABOUR

Fire	0	0	0	0
Refuse	198 000	207 155	250 000	300 000
Roads	198 000	208 000	250 000	300 000
Town Estates	198 000	223 000	250 000	300 000
	594 000	638 155	750 000	900 000

7. REPAIRS AND MAINTENANCE

	2008/2009	2009/2010	2010/2011	2011/2012
1. BUILDINGS - Public Health	10 000	5 000	0	0
Protection Services	25 000	20 000	25 000	30 000
Library	5 000	5 000	5 000	5 000
Town Estates	433 000	545 000	400 000	450 000
2. COMPUTER - Adminsitration				
- Mayor and Councillors	8 000	10 000	10 000	10 000
- Municipal Managers Office	20 000	20 000	20 000	20 000
- Financial Services	70 000	80 000	70 000	70 000
- Corporate and Comm.	30 000	20 000	25 000	30 000
- Electricity	20 000	15 000	25 000	30 000
3. VEHICLES - Fire	0	0	0	0
Protection Services	24 000	20 000	25 000	25 000
Refuse	85 000	109 000	120 000	140 000
Roads	55 000	70 000	75 000	80 000
Town Estates	150 000	155 000	150 000	160 000
Electricity	65 000	70 000	70 000	75 000
Corporate and Comm.	30 000	30 000	30 000	30 000
4. EQUIPMENT - Refuse	39 000	0	0	0
Library	15 000	15 000	10 000	10 000
Public Health	7 000	5 000	0	0
Protection Services	45 000	40 000	47 000	50 000
Roads	5 700	10 500	15 000	20 000
Electricity	420 000	250 000	500 000	600 000
5. ROADS AND SIDEWALKS	150 000	287 000	330 000	360 000
6. SUNDRIES TOWN ESTATES	85 000	117 000	100 000	105 000
7. REFUSE SITE	150 000	210 000	220 000	250 000
	1 946 700	2 108 500	2 272 000	2 550 000

8. Training Staff

Municipal Manager Office	0	0	0	0
Corporate Services	0	20 000	40 000	40 000
Protection Services	0	0	0	0
Roads	0	0	0	0
Refuse	0	0	0	0
Town Estates	0	0	0	0
Electricity	0	0	0	0
	0	20 000	40 000	40 000
ESKOM	5 130 000	6 875 000	7 100 000	8 000 000

9. PROVISIONS AND RESERVES

LEAVE	2008/2009	2009/2010	2010/2011	2011/2012
Financial Services	300 000	50 000	60 000	65 000
Electricity	50 000	50 000	50 000	50 000
Municipal Managers Office	10 000	10 000	15 000	15 000
Corporate and Community	40 000	20 000	40 000	45 000
	400 000	130 000	165 000	175 000

BAD DEBTS

Financial Services	100 000	100 000	100 000	100 000
Electricity	50 000	50 000	55 000	60 000
	150 000	150 000	155 000	160 000
	550 000	280 000	320 000	335 000

10. CAPITAL

Finance	25 000	41 000	25 000	25 000
Library	12 400	15 000	15 000	15 000
Protection Services	50 000	50 000	60 000	70 000
Roads & Sidewalks	5 408 000	8 740 000	10 000 000	9 020 000
Electricity	975 000	1 000 000	1 000 000	1 200 000
Refuse		0		
Public Health	0	0	0	0
Mayor and Councillors	0	0	0	0
Municipal Manager Office	0	26 000	20 000	20 000
Corporate & Community	20 000	40 000	20 000	20 000
	6 490 400	9 912 000	11 140 000	10 370 000

11. TRANSFER OUT TO UTHUNGULU:

Water	0	0	0	0
Sewerage	0	0	0	0
Fire /Shared Services	300 000	313 000	345 000	380 000
	300 000	313 000	345 000	380 000

12. DEPRECIATION:

Town Estates	1 400 000	1 600 000	1 800 000	2 000 000
Electricity	300 000	500 000	550 000	600 000
	1 700 000	2 100 000	2 350 000	2 600 000
Total Expenditure	39 781 900	49 534 152	48 745 200	52 465 000
Total Income	37 746 900	47 620 075	47 464 900	49 688 400
Surplus	-2 035 000	-1 914 077	-1 280 300	-2 776 600

15. Monthly Cash Flows by Source

Monthly Cash Flow (Revenue)

SUPPORTING TABLE MONTHLY CASH FLOWS	BUDGET														
	July 2009 R'000	Aug 2009 R'000	Sept 2009 R'000	Oct 2009 R'000	Nov 2009 R'000	Dec 2009 R'000	Jan 2010 R'000	Feb 2010 R'000	March 2010 R'000	April 2010 R'000	May 2010 R'000	June 2010 R'000	Full Year 2009/2010 R'000	Full Year 2010/2011 R'000	Full Year 2011/2012 R'000
Opening Cash Balance	1000	5886	8218	7628	5860	9863	7415	6647	9457	8786	8018	7250	1000	5012	9791
Cash Operating Receipts by Source															
Revenue Receipts	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1512	18562	16582	18374
Grants & Subsidies - Operational	5964	4100	178	0	4771	0	0	3578	0	0	0	0	18591	19434	21340
Grants & Subsidies - Capital	1000	0	1000	0	1000	0	1000	1000	1097	1000	1000	0	8097	9400	8070
Cash Operating Receipts by Source	8514	5650	2728	1550	7321	1550	2550	6128	2647	2550	2550	1512	45250	45416	47784
Other Cash Receipts by Source															
Rental of Facilities & Equipment	39	39	39	39	39	39	39	39	39	39	39	41	470	479	504
Interest Earned - External Investments	125	125	125	125	125	125	125	125	125	125	125	125	1500	1200	1000
Interest Earned - Outstanding Debtors	35	35	35	35	35	35	35	35	35	35	35	15	400	370	400
Total other cash receipts	199	199	199	199	199	199	199	199	199	199	199	181	2370	2049	1904
Total Cash Receipts	8713	5849	2927	1749	7520	1749	2749	6327	2846	2749	2749	1693	47620	47465	49688

15. Monthly Cash Flows by Source

Monthly Cash Flow (Expenditure)

SUPPORTING TABLE MONTHLY CASH FLOWS	BUDGET														
	July 2009 R'000	Aug 2009 R'000	Sept 2009 R'000	Oct 2009 R'000	Nov 2009 R'000	Dec 2009 R'000	Jan 2010 R'000	Feb 2010 R'000	March 2010 R'000	April 2010 R'000	May 2010 R'000	June 2010 R'000	Full Year 2009/2010 R'000	Full Year 2010/2011 R'000	Full Year 2011/2012 R'000
Cash Operating Payments by Type															
Employee related cost	820	820	820	820	820	1500	820	820	820	820	820	800	10500	10 880	12190
Administration Charges			0									0	0	680	750
Remuneration of councillors	194	194	194	194	194	194	194	194	194	194	194	233	2367	2700	3000
General Expenses	880	880	880	880	880	880	880	880	880	880	880	955	10635	6579	7439
Insurance	310						0					0	310	290	311
Contract Labour	53	53	53	53	53	53	53	53	53	53	53	55	638	750	900
Repairs & Maintenance	170	170	170	170	170	170	170	170	170	170	170	188	2058	2222	2500
Training of Staff	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Purchase of Bulk Electricity	570	570	570	570	570	570	570	570	570	570	570	605	6875	7100	8000
Provision & Reserves												0	0	0	0
Transer Uthungulu												313	313	345	380
Depreciation												0	0	0	0
Cash Operating Payments by Type	2997	2687	2687	2687	2687	3367	2687	2687	2687	2687	2687	3149	33696	31546	35470
Other Cash Payments by Type															
Capital Expenditure	830	830	830	830	830	830	830	830	830	830	830	782	9912	11140	10370
Total other cash payment	830	830	830	830	830	830	830	830	830	830	830	782	9912	11140	10370
Total cash payments	3827	3517	3517	3517	3517	4197	3517	3517	3517	3517	3517	3931	43608	42686	45840
NET INCREASE/ (DECREASE) IN CASH & INVESTMENTS	5886	8218	7628	5860	9863	7415	6647	9457	8786	8018	7250	5012	5012	9791	13639